

Annex 1 - Licensing Services Fees 2025/26

Notes:

- Licensing fees are set by Licensing and Appeals Committee under delegated powers. 2024/25 fees are being presented to the Licensing and Appeals Committee on the 27 November 2024.
- All Taxi fees would need to go out on consultation for 4 weeks and advertised in local paper. If TMBC receives any objections, then a new Licensing and Appeals Committee will need to consider any objections made.
- Fee increases are currently scheduled to be discussed at the Licensing and Appeals Committee meeting on the 27 November 2024.
- Licensing Act 2003 fees are set by Central Government
- Gambling Act fees upper limits are set by Government – TMBC is at the top of the permitted fees we can charge.
- Animal licences are between one and three years depending on star rating granted on grant or renewal.

Driver Licences – 3 years	2024-25	2025/26	Sevenoaks No increase since 22/23	Maidstone	Tunbridge Wells
Hackney Carriage (New)	243 Plus £38 DBS	250 Plus £49.50 DBS	264	374* (includes £26 to unmet demand survey plus £9 for maintenance of TV monitor)	
Private Hire (New)	243 Plus £38 DBS	250 Plus £49.50 DBS	264	287	
Dual	272 Plus £38 DBS	280 Plus £49.50 DBS	264	353 (includes £24 to unmet demand survey plus £8.5 for maintenance of TV monitor)	258
Hackney Carriage (Renewal)	243 Plus £38 DBS	250 Plus £49.50 DBS	183	365 (includes £26 to unmet demand survey plus £9 for maintenance of TV monitor)	

Driver Licences – 3 years	2024-25	2025/26	Sevenoaks No increase since 22/23	Maidstone	Tunbridge Wells
Private Hire (Renewal)	243 Plus £38 DBS	250	183	282	
Dual (Renewal)	272 Plus £38 DBS	280	183	365 (includes £26 to unmet demand survey plus £9 for maintenance of TV monitor)	251

Vehicle Licences – one year	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
Hackney Carriage (New)	294*	303*	325	347 (includes £24.50 to unmet demand survey plus £8.50 for maintenance of TV monitor)	332 (includes £30 to unmet demand survey)
Private Hire (New)	284**	293**	297	320	292
Hackney Carriage (Renewal)	273**	281**	325	347 (includes £24.50 to unmet demand survey plus £8.50 for maintenance of TV monitor)	309 (includes £30 to unmet demand survey)
Private Hire (Renewal)	273**	281**	297	320	270

* Includes cost of plates and door insignia in case of Hackney Carriage – (does not include plate holders)

** Includes cost of external and internal Plates - (does not include plate holders)

	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
Plate Exempt Fee	48	49	42	34	49
Transfer from Hackney to Private Hire			78	74	77
Transfer from Private Hire to Hackney			99	74	77

Operator Licence	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
5 Year Licence – per vehicle	92	95	5 years - £747 (N)	5 years - £585 (N)	5 years - £655 (N)
During first year	92	95	5 years - £586 (R)	5 years - £490 (R)	5 years - £643 (R)
During second year	73	75	3 years - £534 (N)	3 years - £409 (N)	3 years - £436 (N)
During third year	55	56	3 years - £374 (R)	3 years - £332 (R)	3 years - £430 (R)
During fourth year	37	38	1 year - £324 (N)	1 year - £236 (N)	1 year - £241 (N)
During fifth year	19	20	1 year - £164 (R)	1 year - £156 (R)	1 year - £224 (R)
			(N)= New (R) = Renewal	(N)= New (R) = Renewal	(N)= New (R) = Renewal
Add or remove a name from a vehicle or operator licence					14

Insurance Plates	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
(Hackney Carriage Vehicle)– first month	68*	70*	Up to two months is (£95)		Up to two months is (£81)
(Hackney Carriage Vehicle)– each additional month	47	48			
(Private Hire Vehicle) – first month	59**	61			
(Private Hire Vehicle) – each additional month	47	48			

* Includes cost of external / internal Plates, Fare Chart and Insignia (does not include holders)

** Includes cost of external / internal Plates (does not include holders)

Additional Costs	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
Driver Badge with plastic holder/lanyard & admin fee	15	15.50	24	12	11
Driver Badge with admin fee only (no holder)	14	14.50			
Plastic holder for Driver Badge & Lanyard only	1.20	1.5			
DBS administration fee			30.00	30	30
Change of driver type			54.00		
Replace Vehicle Plate				19	19
Change of Ownership of licensed vehicle			27.00	26	26

Additional Costs	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
Duplicate paper licence			10.00		13
Change of name and address (driver badge not included)			18.00		48
Replace internal plate holder				2	
Vehicle exemption certificate				54	56

Knowledge Test	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
Attempting knowledge test*	60	65	51.50	38	58
Attempting knowledge test again after first failure	60	65	51.50	38	58

Current fees and charges - Administration Fees

Administration charges	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
General	46	47	30	51	30
Transfer of Vehicle	23	24			
Change of name / address	13	14	13.5	13	13
Change of name / address for a drivers badge				26	
Copy of existing paper licence	13	13.50	13.50	13	13
Cheques referred to drawer					12

Current fees and charges - Scrap Metal Dealers

Scrap Metal Dealers	2024/25			2025/26		
	Part A Fee	Part B Fee	Total Fee	Part A Fee	Part B Fee	Total Fee
Scrap Metal – Mobile Collectors Licence (new and renewal)	89	258	347	92	265	357
Scrap Metal – Site Licence	119	343	462	123	355	478
Scrap Metal – Renewal of Site Licence	107	309	416	111	318	429

	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
Scrap Metal – Mobile Collectors Licence (new and renewal)				339	348
Scrap Metal – Site Licence				556	570
Scrap Metal – Renewal of Site Licence				472	482
Minor admin change to licence				37	38
Variation of site manager				198	206
Variation from collector to site licence				242	235
Variation from site to collector licence				158	247

Current fees and charges - Street Trading Consents

Scrap Metal Dealers	2024/25			2025/26		
	Part A Fee	Part B Fee	Total Fee	Part A Fee	Part B Fee	Total Fee
Fixed pitch – annual consent	£168	£252	£420	112	321	433
Fixed pitch – monthly consent	£70	£0	£70	72	0	72
Fixed Pitch 1 – 7 days	£20	£0	£20	21	0	21

	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
Initial application				Consultation application fee (applies to full year applications only) 165	78
Pitch fee				Up to 12 trading days £36 Full years consent £281	32

Current fees and charges – Film classification

	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
Film classification	£80 per hour	£80 per hour			£79 per hour

Current fees and charges - Sex Establishments

Sex Establishment	2025/26			
	Part A Fee	Part B Fee	Total Fee	
Sex Establishments: sex shop or sex cinema	1000	1000	2000	<p>A judgment of the Supreme Court in a case involving Westminster City Council has provided further clarification of the type of costs which may be taken into account when setting fees, and when fees may be payable. Pending further guidance from the European Court of Justice, the judgment of the Supreme Court established that a licensing regime may operate on the basis that an applicant must pay:</p> <ul style="list-style-type: none"> i. on making the application, the costs of the application process and, ii. on the application being successful, a further fee to cover the costs of the running and enforcement of the licensing regime.

Current fees and charges – Boating licences

	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
Pleasure boats	184	190		153	
Boatman	36	37		18	
Row boats	36	37		31	

Current fees and charges – pre-application advice

			2025/26	Sevenoaks	Maidstone	Tunbridge Wells
Small application - up to one hour of advice			60		Up to 1 hour 80	Up to 1 hour 80
Medium application - up to two hours advice			130		Site visit 1 hour – 100	Site visit 1 hour – 107
Large application - up to four hours advice			250		Minor variations – 38	Minor variations – 38
Events up to 1000 capacity includes the cost of specialist officers and site visits.			360		Assisting and completing applications and advice for Transfer/Variation of DPS / Personal Licence – 40	
Events between 1001 and up to 1999 capacity includes the cost of specialist officers and site visits.			500			
Events between 2000 and up to 4999 capacity includes the cost of specialist officers and site visits.			700			
Events 5000 people or more includes the cost of specialist officers and site visits.			1,000			

Current fees and charges - Hypnotism licence

Hypnotism licence	2024-25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
Hypnotism licence	35	36			

	2024-25	2025/26
Acupuncture, electrolysis and ear piercing (premises and 1 practitioner)	175	180
Cosmetic piercing, tattooing, semi-permanent make up (premises and 1 practitioner)	200	206
Additional treatments at same premises when applied for at the time of original application	55	57
Additional practitioners at same premises	55	57

Animal Welfare Licensing

Current Animal Welfare Licensing Fees -

This new fee tables spits out the fees into 9 Groups

Animal Welfare Licences	2024/25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
GROUP 1 Provision of Boarding for Cats Provision of Boarding for Dogs in Kennels Home Boarders (1 to 5 boarded dogs) Dog Day Care (1 to 5 day care dogs) Plus veterinary fees based upon an hourly rate (including travel time) if necessary	612	630	629	651	880
GROUP 2 Home Boarders (6 or more boarded dogs) Dog Day Care (6 or more day care dogs) Plus veterinary fees based upon an hourly rate (including travel time) if necessary	673	693		730	924
GROUP 3 Dog breeders (1 to 5 breeding bitches) Plus veterinary fees based upon an hourly rate (including travel time) if necessary	682	702	603	750	700-924
GROUP 4 Dog breeders (6 or more breeding bitches) Plus veterinary fees based upon an hourly rate (including travel time) if necessary	715	736			
GROUP 5 Hiring Out Horses Plus initial & 12 monthly veterinary fees based upon an hourly rate (including travel time)	665	685	635-735	845	650-930
GROUP 6 Selling Animals as Pets (Domestic or Small Shop unit) Plus veterinary fees based upon an hourly rate (including travel time) if necessary	555	572	629	785	650-930

Animal Welfare Licences	2024/25	2025/26	Sevenoaks	Maidstone	Tunbridge Wells
GROUP 7 Selling Animals as Pets (Retail Estate unit) Plus veterinary fees based upon an hourly rate (including travel time) if necessary	627	646			
GROUP 8 Keeping or Training Animals for Exhibition All licences last for 3 years Plus veterinary fees based upon an hourly rate (including travel time) if necessary	545	561			
GROUP 9 Franchises Franchise/arranger licence with boarding themselves Franchise/arranger fee without boarding themselves Plus veterinary fees based upon an hourly rate (including travel time) if necessary Each Host		650 550 85			
Variation		40			40
Pre- application advice per hour		60			40
Dangerous Wild Animals	790				
Zoos	745	820			

Gambling Act 2005 Fees

<i>Classes of premises licence</i>	<i>Maximum conversion application fee for non-fast track application</i>	<i>Maximum non-conversion application fee in respect of provisional statement premises</i>	<i>Maximum non-conversion application fee in respect of other premises</i>	<i>Maximum annual fee</i>	<i>Maximum fee for application to vary licence</i>	<i>Maximum fee for application to transfer a licence</i>	<i>Maximum fee for application for reinstatement of a licence</i>	<i>Maximum fee for application for provisional statement</i>
Regional casino premises licence		£8,000	£15,000	£15,000	£7,500	£6,500	£6,500	£15,000
Large casino premises licence		£5,000	£10,000	£10,000	£5,000	£2,150	£2,150	£10,000
Small casino premises licence		£3,000	£8,000	£5,000	£4,000	£1,800	£1,800	£8,000
Converted casino premises licence	£2,000			£3,000	£2,000	£1,350	£1,350	
Bingo premises licence	£1,750	£1,200	£3,500	£1,000	£1,750	£1,200	£1,200	£3,500
Adult gaming centre premises licence	£1,000	£1,200	£2,000	£1,000	£1,000	£1,200	£1,200	£2,000
Betting premises (track) licence	£1,250	£950	£2,500	£1,000	£1,250	£950	£950	£2,500
Family entertainment centre premises licence	£1,000	£950	£2,000	£750	£1,000	£950	£950	£2,000
Betting premises (other) licence	£1,500	£1,200	£3,000	£600	£1,500	£1,200	£1,200	£3,000

Note: Tonbridge & Malling Borough Council are already charging the maximum per licence as allowed under the Gambling Act 20