

# Overview and Scrutiny Committee

23 January 2025

## Capital Plan Review 2024/25 & 2025/26

### Annexes 1 - 4

Annex	Colour	Contents	Page
1	White	Capital Plan List A Summary Planning, Housing & Environmental Health Street Scene, Leisure & Technical Services Corporate	CP 1 CP 3 CP 9 CP 23
2	Blue	List B Schemes for Consideration	CP 30
3	Green	List C Schemes	CP 33
4	Cream	List C Evaluations	CP 50

<b>Capital Plan: List A Service Summary</b>									
	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Capital Plan Schemes</b>									
Planning, Housing & Environmental Health	1	429	30	30	30	30	30	30	610
Street Scene, Leisure & Technical Services	683	2,386	275	159	159	174	159	159	4,154
Corporate	203	700	3,137	250	0	0	0	0	4,290
Sub-total	887	3,515	3,442	439	189	204	189	189	9,054
<b>Capital Renewals</b>									
Planning, Housing & Environmental Health	n/a	0	16	0	0	21	22	34	93
Street Scene, Leisure & Technical Services	n/a	997	1,868	574	554	446	991	501	5,931
Corporate	n/a	595	420	120	126	232	324	253	2,070
Sub-total	n/a	1,592	2,304	694	680	699	1,337	788	8,094
<b>Total</b>	887	5,107	5,746	1,133	869	903	1,526	977	17,148

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**Capital Plan: List A**  
**Planning, Housing and Environmental Health**

	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Capital Plan Schemes</b>									
Housing	0	30	30	30	30	30	30	30	210
Temporary Accommodation & Resettlement Scheme	0	400	0	0	0	0	0	0	400
Home Upgrade Grant Scheme	0	0	0	0	0	0	0	0	0
Environmental Health	1	(1)	0	0	0	0	0	0	0
Sub-total	1	429	30	30	30	30	30	30	610
<b>Capital Renewals</b>	n/a	0	16	0	0	21	22	34	93
<b>Total Planning, Housing and Environmental Health</b>	1	429	46	30	30	51	52	64	703

<b>Capital Plan: List A</b>										
<b>Planning, Housing and Environmental Health</b>										
	Code	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Housing</b>										
(a) Better Care Fund (DFGs)										
(i) Mandatory Grants Less repayments	P03AC	n/a	1,288 (10)	1,150 (10)	1,300 (10)	1,300 (10)	1,300 (10)	1,050 (10)	1,050 (10)	8,438 (70)
(ii) Discretionary Grants	P03AT	n/a	261	150						411
(iii) Government Grant		n/a	(1,539)	(1,290)	(1,290)	(1,290)	(1,290)	(1,040)	(1,040)	(8,779)
Sub-total		n/a	0	0	0	0	0	0	0	0
(b) Housing Assistance Less repayments	P03AD	n/a	60	60	60	60	60	60	60	420
Sub-total		n/a	(30)	(30)	(30)	(30)	(30)	(30)	(30)	(210)
Sub-total		n/a	30	30	30	30	30	30	30	210
Total Housing to Summary		0	30	30	30	30	30	30	30	210
(c) Temporary Accommodation & Resettlement Scheme Sub-total	P03AW	n/a	400							400
Sub-total		n/a	400	0	0	0	0	0	0	400
Total Temporary Accommodation to Summary		0	400	0	0	0	0	0	0	400

**Capital Plan: List A**  
**Planning, Housing and Environmental Health**

	Code	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
(d) Home Upgrade Grant Scheme (HUG2) Government Grant	P03AF	n/a	168							168
		n/a	(168)							(168)
		n/a	0	0	0	0	0	0	0	0
Sub-total										
Total Home Upgrade Grant Scheme to Summary		0	0	0	0	0	0	0	0	0

<b>Capital Plan: List A</b> <b>Planning, Housing and Environmental Health</b>		
	Justification	Scheme notes
<b>Housing</b>		
(a) Better Care Fund (DFGs)	<i>Former Corp't Aims &amp; Priorities</i>	Given the level of carry forward this year which includes prior year slippage the budget has been reprofiled across the years until 2028/29. Funding continues to be made available from the Better Care Fund to enable qualifying residents to apply for grants to help with adaptation costs and we are now seeing spend return to pre-Covid levels.
(b) Housing Assistance	<i>Former Corp't Aims &amp; Priorities</i>	Budget reviewed by Communities & Housing Advisory Board, July 2016. Gross budget provision reduced from £90,000 to £60,000 per annum. An earmarked reserve has been established to meet any shortfall in assumed grant repayments.
(c) Temporary Accommodation and Resettlement Scheme	<i>Former Corp't Aims &amp; Priorities</i>	The Local Authority Housing Fund provided an opportunity to secure future funding of £1,672,000 for Temporary Accommodation, and homes for use under the Afghan Citizens Resettlement Scheme. The eligibility criteria stipulates the acquisition of a 4 bed property within 2024/25. Full Council agreed the contribution of £400,000 to be added to the Capital Plan in order to facilitate the year one purchase which is to be funded from the Temporary Accommodation Reserve.
(d) Home Upgrade Grant Scheme (HUG2)	<i>External Funding</i>	The Home Upgrade Grant Scheme will deliver retrofit energy efficiency measures to thirty private sector homes over a two year period. Due to challenges in relation to scheme set up there has been significant delays such that the first batching of homes only commenced in September 2024. This has impacted on the number of homes that can be delivered before the 31 March 2025 deadline. HUG2 has proved to be a complex scheme, targeting a limited number of 'off gas' low energy efficient homes, occupied by low-income households. We have therefore revised our delivery plan based on discussion with our managing agent, reducing the target number of completed homes from 30 to 14. While the HUG scheme in-principal grant funding of £540,000 was based on a Department for Energy Security and Net Zero allocated spend of £18,000 per home our scheme managing agent has assessed the average spend per property (to date) to be £12,000 per home, based on an average spend nationally within EON. We have therefore reduced the expected HUG scheme capital spend figure from the in-principal grant sum allocated to £168,000.

<b>Capital Plan: List A Planning, Housing and Environmental Health</b>										
	Code	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Environmental Health</b>										
(a) Anti-idling Campaign Project Government Grant	P02EM	21 (20)	10 (11)							31 (31)
Sub-total		1	(1)							0
Total Environmental Health to Summary		1	(1)	0	0	0	0	0	0	0
<b>Capital Renewals</b>										
(b) Environmental Protection Provision for Inflation	P02EBCR01 P02EZ	n/a n/a		16			20 1	20 2	30 4	86 7
Total Capital Renewals to Summary		n/a	0	16	0	0	21	22	34	93



<b>Capital Plan: List A Planning, Housing and Environmental Health</b>		
	Justification	Scheme notes
<p><b>Environmental Health</b></p> <p>(a) Anti-idling Campaign Project</p>	<p><i>Statutory requirement, Health &amp;</i></p>	<p>Provision relates to the purchase of five mobile sensors to record indicative levels of Nitrogen Dioxide and Particulates at participating schools. This will enable monitoring of air quality associated with school traffic, specifically where car engines remain in an idling position. This project is in line with the agreed Air Quality Action Plan (AQAP).</p>
<p><b>Capital Renewals</b></p> <p>(b) Environmental Protection</p>	<p><i>Former Corp't Aims &amp; Priorities</i></p>	<p>Provisions relate to the replacement of noise and gas pollution monitoring equipment.</p>

**Capital Plan: List A**  
**Street Scene, Leisure & Technical Services**

	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Capital Plan Schemes</b>									
<b>Street Scene</b>	n/a	167	129	129	129	129	129	129	941
<b>Leisure</b>									
Larkfield Leisure Centre	130	160	0	0	0	0	0	0	290
Angel Centre	0	150	0	0	0	0	0	0	150
Sports Grounds	127	83	0	0	0	0	0	0	210
Other Leisure Schemes	138	5	0	0	0	15	0	0	158
<b>Technical Services</b>									
Car Parking	n/a	560	30	30	30	30	30	30	740
Electrical Vehicle Charging Points	7	33	0	0	0	0	0	0	40
Land Drainage / Flood Defence	281	1,228	116	0	0	0	0	0	1,625
Sub-total	683	2,386	275	159	159	174	159	159	4,154
<b>Capital Renewals</b>	n/a	997	1,868	574	554	446	991	501	5,931
<b>Total Street Scene, Leisure &amp; Technical Services</b>	683	3,383	2,143	733	713	620	1,150	660	10,085

<b>Capital Plan: List A Street Scene, Leisure &amp; Technical Services</b>										
	Code	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Street Scene</b>										
(a) Green Waste Bins Growth / Replacement	P02BC	n/a	73	31	31	31	31	31	31	259
(b) Refuse Bins Growth / Replacement	P02DA	n/a	62	61	61	61	61	61	61	428
(c) Garden Waste Bin Replacement	P02CF	n/a	32	37	37	37	37	37	37	254
(d) Food Waste - Communal Properties Less Grants	P02EP	n/a	30 (30)	30 (30)						60 (60)
Total Street Scene to Summary		n/a	167	129	129	129	129	129	129	941
<b>Larkfield Leisure Centre</b>										
(e) PV System	P05LR	130	10							140
(f) Wetside Changing Room Refurbishment	P05LS	n/a		150						150
Total Larkfield Leisure Centre to Summary		130	10	150	0	0	0	0	0	290

**Capital Plan: List A**  
**Street Scene, Leisure & Technical Services**

	Code	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>SSLTS Schemes con't/...</b> <b>Angel Centre</b>										
(g) Boiler Replacement	P05BF		150							150
Total Angel Centre to Summary		0	150	0	0	0	0	0	0	150

<b>Capital Plan: List A Street Scene, Leisure &amp; Technical Services</b>			
	Justification	Scheme notes	
<b>Street Scene</b>			
(a) Green Waste Bins Growth / Replacement	<i>Former Corp't Aims &amp; Priorities</i>	Recycling and refuse provisions cater for growth in the number of properties served and the replacement of existing collection bins and boxes.	
(b) Refuse Bins Growth / Replacement			
(c) Garden Waste Bin Replacement		<i>Reduce Expenditure &amp; Income</i>	Provision for replacement of garden waste containers.
(d) Food Waste - Communal Properties		<i>Reduce Expenditure &amp; Income</i>	Provision to separate food waste collections for all communal properties. This will divert food waste from residual waste to maximise recycling of this waste stream. Full cost to be met from external DEFRA Funding.
<b>Larkfield Leisure Centre</b>			
(e) PV System	<i>Climate Change &amp; Cost</i>	Installation of PV system (solar panels) to the sports hall roof at Larkfield Leisure Centre. This will allow the site to produce some of it's electricity demand from an on-site renewable source, resulting in annual savings to energy costs. Scheme completed and working well.	
(f) Wetside Changing Room Refurbishment	<i>Reduce Expenditure &amp; Income Generation</i>	The changing village cubicles have come to the end of their economic life and are in need of replacement. The project will see the replacement of the cubicles and a refurbishment of the wet change area providing increased customer satisfaction and reducing ongoing repair costs.	

<b>Capital Plan: List A</b> <b>Street Scene, Leisure &amp; Technical Services</b>		
	Justification	Scheme notes
<b>SSLTS Schemes con't/...</b>  <b>Angel Centre</b>  (g) Boiler Replacement	<i>Former Corp't Aims &amp; Priorities</i>	The Council is obliged under the Management Agreement to maintain the facilities, including plant and equipment and the building structure. Replacement of boilers is needed to ensure the continuing operation of the building.

**Capital Plan: List A**  
**Street Scene, Leisure & Technical Services**

	Code	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
<b>Sports Grounds</b>										
(a) Racecourse Sportsground Riverside Revetment Less Grants	P05DD	141 (19)	84 (9)							225 (28)
Sub-total		122	75	0	0	0	0	0	0	197
(b) Racecourse Sportsground Rugby Pitch Drainage Less Developer Contributions	P05DE	15 (10)	16 (8)							31 (18)
Sub-total		5	8	0	0	0	0	0	0	13
Total Sports Grounds to Summary		127	83	0	0	0	0	0	0	210

<b>Capital Plan: List A</b> <b>Street Scene, Leisure &amp; Technical Services</b>		
	Justification	Scheme notes
<b>Sports Grounds</b>  (a) Racecourse Sportsground Riverside Revetment  (b) Racecourse Sportsground Rugby Pitch Drainage	<p style="text-align: center;"><i>Health &amp; Safety</i></p> <p style="text-align: center;"><i>External Funding</i></p>	<p>Replace sections of the existing wooden revetment which is failing and causing erosion of the riverbank at Tonbridge Racecourse Sportsground. Scheme is to be part funded by a grant from the Environment Agency. Phase 1 &amp; Phase 2 has been completed but has overspent by £14,300 (phase 2) due to weather conditions and the requirement to replace trees.</p> <p>The scheme will improve drainage to the rugby pitches at Tonbridge Racecourse Sportsground that are currently subject to regular flooding to maintain and enhance their use. Funded from developer contributions and a virement of £8,000 from the Land Drainage Improvement Programme. Budget approved in February 2020, and increased by £10,000 to £26,000 which is offset in full by grant from Sport England. Underspend relates to modifications to scheme in liason with Rugby Club and cabinet member. To complete by end of financial year.</p>



**Capital Plan: List A**  
**Street Scene, Leisure & Technical Services**

	Code	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Other Leisure Schemes</b>										
(a) Tonbridge Cemetery / Closed Churchyards Memorial Safety Less Developer Contributions	P05KV	141	5				15			161
Sub-total		(3)								(3)
		138	5	0	0	0	15	0	0	158
<b>Total Other Leisure Schemes to Summary</b>		138	5	0	0	0	15	0	0	158

<b>Capital Plan: List A</b> <b>Street Scene, Leisure &amp; Technical Services</b>		
	Justification	Scheme notes
<b>Other Leisure Schemes</b>  (a) Tonbridge Cemetery / Closed Churchyards Memorial Safety	<i>Former Corp't Aims &amp; Priorities</i>	Provision based on Local Government Ombudsman's recommendation to inspect every five years.

<b>Capital Plan: List A Street Scene, Leisure &amp; Technical Services</b>										
	Code	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Car Parking</b>										
(a) Existing Car Parks Improvement Programme	P01AB	n/a	30	30	30	30	30	30	30	210
(b) Bailey Bridge East Car Park Improvements	P01AE	n/a	300							300
(c) Introduction of Automatic Number Plate Recognition	P01AF	n/a	70							70
(d) Parking Amendments to Car Parks & On-Street Parking	P01AG	n/a	160							160
Total Car Parking to Summary		n/a	560	30	30	30	30	30	30	740
<b>Transportation</b>										
(e) Electrical Vehicle Charging Points Less grant and contributions	P01EA	86 (79)	113 (80)							199 (159)
Total Transportation to Summary		7	33	0	0	0	0	0	0	40
<b>Land Drainage / Flood Defence</b>										
(f) Wouldham River Wall	P01HS	25	1,100							1,125
(g) Leigh Flood Storage Area	P01HV	256	128	116						500
Total Land Drainage/Flood Defence to Summary		281	1,228	116	0	0	0	0	0	1,625

<b>Capital Plan: List A</b> <b>Street Scene, Leisure &amp; Technical Services</b>		
	Justification	Scheme notes
<b>Car Parking</b>		
(a) Existing Car Parks Improvement Programme	<i>Former Corp't Aims &amp; Priorities</i>	An annual provision for capital investment in the Council's off-street car parks to ensure that their condition is adequate for health & safety, legislation, the needs of our customers and income generation. A condition survey of the car parks has been progressed to determine a future work programme.
(b) Bailey Bridge East Car Park Improvements	<i>Income Generation</i>	The formalisation of the existing grass overflow area in Bailey Bridge East car park with new appropriate surfacing and marked parking bays. The scheme is to include additional car park lighting, together with the extension of the existing CCTV system, new pay and display machines, and associated signage to make the car park suitable for the introduction of new charges.
(c) Introduction of Automatic Number Plate Recognition	<i>Management Improvements</i>	The scheme will see the introduction of a trial period for an ANPR system within two Council car parks. This will include the installation of a new entry/exit point camera, barrier, payment point and signage, as well as the management of the system and the collection of revenue for both car parks. The project outcome will provide the basis of further assessment to the wider use of ANPR within the Borough.
(d) Parking Amendments to Car Parks & On-Street Parking	<i>Income Generation</i>	The scheme will make modifications to existing car parks and on-street parking in order to make them suitable for the introduction of Pay and Display charging. The modifications across multiple sites will include Pay and Display machines and associated signage, drainage improvement works (Bailey Bridge West), and the installation of a new passive CCTV system (Martin Square).
<b>Transportation</b>		
(e) Electrical Vehicle Charging Points	<i>Former Corp't Aims &amp; Priorities</i>	Provision to progress phases 1 and 2 of programme to install Electric Vehicle charging points in Council owned car parks across the borough. Procurement progressed using framework and KCC countywide tender exercise. Installation of phase 1 nearing completion and phase 2 due before the end of the financial year.

<b>Capital Plan: List A Street Scene, Leisure &amp; Technical Services</b>		
	Justification	Scheme notes
<b>Land Drainage / Flood Defence</b>		
(f) Wouldham River Wall	<i>Former Corp't Aims &amp; Priorities</i>	Strengthening / rebuilding to address movement detected in the retaining wall between the public open space and the River Medway. Budget increased by £300,000 to £1,000,000, as part of the 2015/16 Capital Plan Review, reflecting a re-evaluation of scheme costs by the consultant Quantity Surveyor. Budget increased by a further £125,000 to maintain the purchasing power of the reprogrammed scheme. Wouldham River Wall is being developed in liaison with the Environmental Agency to ensure the replacement and design of the structure is fit for future purpose and able to cope with the impact of climate change. A project team is due to be established with the project being developed over the next financial year.
(g) Leigh Flood Storage Area	<i>Former Corp't Aims &amp; Priorities</i>	Contribution to an Environment Agency project to improve the Leigh Flood Storage Area. Project aims to provide additional flood protection and reduce the risk of flooding to local households and business premises and a range of community and leisure facilities, including those in the ownership of the Council, particularly in central Tonbridge. Scheme approved Cabinet September 2016. Works commenced and due for completion in 25/26.

**Capital Plan: List A**  
**Street Scene, Leisure & Technical Services**

	Code	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Capital Renewals</b>										
Sports Grounds & Open Spaces Less grant and contributions	P05KGBC05	n/a n/a	113	1,152	166	122	175	220	182	2,130
			113	1,152	166	122	175	220	182	2,130
Technical Services:										
(a) CCTV	P01BA	n/a	40	40	40	47	40	40	40	287
(b) Car Parking	P01JF	n/a	48	0	83	161	0	6	21	319
Provision for Inflation		n/a	201	1,192	289	330	215	266	243	2,736
Sub-total			0	12	9	17	15	25	28	106
			201	1,204	298	347	230	291	271	2,842
Leisure Centres:										
(c) Angel Centre	P05KGBC01	n/a	412	306	62	15	28	347	90	1,260
(d) Larkfield Leisure Centre	P05KGBC02	n/a	438	198	144	77	86	405	104	1,452
(e) Tonbridge Swimming Pool	P05KGBC04	n/a	139	325	92	86	85	60	59	846
(f) Poulton Wood Golf Clubhouse	P05KGBC03	n/a	37	59	35	37	19	11	25	223
Course	P05KGBC07	n/a	0	26	11	0	67	24	11	139
Grounds Maintenance	P05KGBC06	n/a	111	26	39	67	3	68	6	320
			1,137	940	383	282	288	915	295	4,240
Provision for Inflation	P05KZ	n/a		9	12	14	21	85	34	175
Savings Target (assumes 25%)		n/a	(341)	(285)	(119)	(89)	(93)	(300)	(99)	(1,326)
Sub-total			796	664	276	207	216	700	230	3,089
<b>Total Capital Renewals to Summary</b>		n/a	997	1,868	574	554	446	991	501	5,931

**Capital Plan: List A  
Street Scene, Leisure & Technical Services**

	Justification	Scheme notes
<p><b>Capital Renewals</b></p> <p>Street Scene - Recycling Initiatives</p> <p>Sports Grounds &amp; Open Spaces</p> <p>Technical Services:                      (a) CCTV</p> <p>(b) Car Parking</p> <p>Leisure Centres:                      (c) Angel Centre</p> <p>(d) Larkfield Leisure Centre</p> <p>(e) Tonbridge Swimming Pool</p> <p>(f) Poulton Wood Golf Course</p> <p>Savings target</p>	<p><i>Former Corp't Aims &amp; Priorities</i></p> <p>} } } } } } } } } } } } } } } } }</p>	<p>Provision for the replacement of life expired assets (primarily children's play equipment and sports / other equipment) used at leisure facilities. Provisions reviewed annually.</p> <p>Following the Overview and Scrutiny Committee review of capitals renewals (September 2014) savings target increased from 20% to 25% for 2015/16 and embedded in the detailed estimates thereafter by increasing estimated useful life for scheduled items. However, no changes were made to the Leisure Centre renewals schedules (expended by TMLT) so the 25% savings target is retained throughout the plan period.</p>

<b>Capital Plan: List A Corporate</b>									
	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Capital Plan Schemes</b>									
Land and Property	128	600	3,137	250	0	0	0	0	4,115
Information Technology Initiatives	49	90	0	0	0	0	0	0	139
Other Schemes	26	10	0	0	0	0	0	0	36
Sub-total	203	700	3,137	250	0	0	0	0	4,290
<b>Capital Renewals</b>	n/a	595	420	120	126	232	324	253	2,070
<b>Total Corporate</b>	203	1,295	3,557	370	126	232	324	253	6,360



<b>Capital Plan: List A Corporate</b>										
	Code	Expenditure To 31/03/24	2024/25 Estimate Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Land and Property</b>										
(a) Tonbridge Castle Offices: Re-tile Roof	P06AA	10			250					260
(b) Gibson East Refurbishment	P06AL	n/a	600	2,400						3,000
(c) De-carbonising the Council's Estate	P06AM									0
Solar PV at Tonbridge Pool	AM10	97								97
LED at Tonbridge Pool	AM20	21								21
LED at Larkfield Leisure Centre	AM30		60							60
Solar PV at Larkfield Leisure Centre	AM40		393							393
Re-felt and roof insulation upgrade at Larkfield Leisure Centre	AM50		575							575
Air Source Heat Pumps at Larkfield Leisure Centre	AM60		189	1,165						1,354
Sub-metering at Larkfield Leisure Centre and Tonbridge Pool	AM70									0
Less Grants			(1,217)	(428)						(1,645)
Total Land and Property to Summary		128	600	3,137	250	0	0	0	0	4,115
<b>Information Technology Initiatives</b>										
(d) General Data Protection Regs	P06DR	49	9							58
(e) Integra Centros Financial Management System	P06CS	n/a	81							81
Total Information Technology Initiatives to Summary		49	90	0	0	0	0	0	0	139

<b>Capital Plan: List A Corporate</b>										
	Code	Expenditure To 31/03/24	2024/25 Estimate Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Other Schemes</b>										
(f) UK Shared Prosperity Fund Projects/Initiatives	P06FN									
Mobile CCTV	FN10	21								21
Tonbridge Wayfinding	FN20	10	14							24
Digital Information Boards	FN30	40	80							120
Shopfront and Vacant Unit Improvements	FN40	34	61							95
Bus Shelter Green Roofs Pilot	FN50	31								31
West Kent Green Business Grants	FN60	35	50							85
Carbon Descent Plans	FN70	n/a	75							75
Safer Sustainable Car Parks	FN80	n/a	100							100
Less Grants	FN90	(145)	(370)							(515)
Sub-total		26	10	0	0	0	0	0	0	36
(g) Rural England Prosperity Fund Projects/Initiatives	P06F0									
Investment in Micro & Small Enterprises	F010	36	89							125
Develop and Promote Visitor Economy	F020		89							89
Create/Improvements to Local Green Spaces	F030		67							67
Existing Cultural, Historic & Heritage Institutions	F040	40	37							77
Active Travel Enhancements in the Local Area	F050		67							67
Rural Circular Economy Projects	F060		22							22
Less Grants	F090	(76)	(371)							(447)
<b>Total Other Schemes to Summary</b>		26	10	0	0	0	0	0	0	36

<b>Capital Plan: List A Corporate</b>		
	Justification	Scheme notes
<b>Land and Property</b>		
(a) Tonbridge Castle Offices : Re-tile roof	<i>Former Corp't Aims &amp; Priorities</i>	Retiling of roof to protect asset. Condition of roof has started to deteriorate and the scheme now needs to be planned in, based on contractor estimates. The current £60k budget has been uplifted by £190k due to the affect of 16 years of inflation and the bulk of the budget has been deferred to 2026/27. Spend to 31/3/16 relates to re-roofing works associated with the Tonbridge Castle Reception enhancement project carried out a number of years ago.
(b) Gibson East Refurbishment	Cost Saving	To allow the consolidation of the Council's Kings Hill office accommodation, Gibson East will need to undergo a refurbishment of both internal and external spaces, in order to allow relocation of facilities and uses which are currently provided at Gibson Building West. This will include the installation of renewable and low carbon technologies in line with the Council's Climate Chagne Strategy. A £200,000 annual saving associated with the disposal of Gibson Building West has already been incorporated into the Council's Medium Term Financial Strategy from 2026/27.
(c) De-carbonising the Council's Estate	Cost Saving	The de-carbonisation of the Council's Estate will be supported by the investment in renewable technologies. The project will deliver LED lighting at Tonbridge Swimming Pool and Larkfield Leisure Centre, the installation of Solar PV panels at both sites, including the upgrading of roofing insulation and re-felting at Larkfield Leisure Centre. The building management systems (BMS) will be upgraded, and the installation of sub-metering at both sites will enable the monitoring of energy and water usage. Installation of Air Source Heat Pumps to replace the current end of life gas boilers serving the fitness pool and will support the Council's plan to become carbon neutral by 2030. This will provide an anticipated annual CO2 saving of 185 tonnes, in addition to this there will be a reduction in maintenance costs from the existing gas fired boilers. External grant funding has been obtained for the installation of additional solar PV and air source heat pumps at Larkfield Leisure Centre. This will result in a TMBC contribution of £930,000 and an external grant contribution of £1,644,799.

<b>Capital Plan: List A Corporate</b>		
	Justification	Scheme notes
<p><b>Information Technology Initiatives</b></p> <p>(d) General Data Protection Regs</p> <p>(e) Integra Centros Financial Management System</p>	<p><i>Cost Saving</i></p> <p><i>Maintenance</i></p>	<p>To provide an upgrade to the current cash receipting system to ensure data protection is maintained.</p> <p>The upgrade to Integra Centros has been required due to the existing version of the software, Integra 2, having its software support ceased from 31st March 2025, meaning any security vulnerabilities and/or bugs will no longer be addressed. The upgrade to Centros will involve the base software, upgrades to the current reporting software and additional modules requested by services. The budget required of £80,500 will include additional support if required and the project management on the upgrade will be run in-house with support from the Council's software supplier. Upgrade is to be funded from the earmarked Transformation Reserve.</p>
<p><b>Other Schemes</b></p> <p>(f) UK Shared Prosperity Fund Projects/Initiatives</p>	<p><i>External Funding</i></p>	<p>Projects/Initiatives to be funded largely from the UK Shared Prosperity Fund Grant Award and the balance from the Kent and Medway 100% Business Rates Retention Pilot Reserve. Further details can be found in the report to Cabinet on 5 July 2022. Within the UKSPF Programme, Government does allow considerable flexibility in spend between the three key intervention areas, with up to 30% of the total programme budget being able to be moved from one intervention to another. Up until Year 3, there was limited change to the existing Investment Plan produced in 2022. Recent report to MT and cabinet Member in June 2024 established the principle that if there is underspend in any of the individual UKSPF project capital allocations, then this would look to be mopped up by other existing UKSPF capital projects, instead of sending funding back to Government. This report was subsequently followed up with a further report in December 2024 which set out some proposed amendments to the Investment Plan aimed at ensuring as close to 100% of the funding is retained for the benefit of the borough (<b>PLEASE NOTE - still in Call-in period</b>).</p>
<p>(g) Rural England Prosperity Fund Projects/Initiatives</p>	<p><i>External Funding</i></p>	<p>The split set out above is the indicative split used in the UKSPF Investment Plan Addendum. The reality on the ground is likely to be slightly different as the level of funding per intervention is dictated by the number and value of applications submitted and whether they get approved by the panel. With the funding fully allocated by November 2024, it is clear that 'Active Travel Enhancements' budget will be underspent and the 'Visitor Economy' budget will likely be overspent, whilst the other interventions will be roughly similar to the original forecast. Like the UKSPF, there is considerable flexibility between interventions should it be required, so any amendments to the initial indicative split will be acceptable to DEFRA (and expected).</p>

<b>Capital Plan: List A</b>										
<b>Corporate</b>										
	Code	Expenditure To 31/03/24	2024/25 Estimate inc Prior Year Slippage	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	2028/29 Estimate	2029/30 Estimate	2030/31 Estimate	Scheme Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Capital Renewals</b>	P06FA									
(a) General										
Departmental Administration	GR01	n/a	8		1					9
Council Offices	GR02	n/a	3	16				3	4	26
Print Unit	GR03	n/a	23	105		19			89	236
Telephones	GR05	n/a			10					10
Tonbridge Christmas Lighting	GR09	n/a		43						43
Elections	GR10	n/a	12							12
Sub-total		n/a	46	164	11	19	0	3	93	336
(b) Information Technology	P06FB	n/a	549	252	105	101	216	293	134	1,650
Desktop Hardware	FB10									
Mobile Hardware	FB20									
Computer Suite	FB30									
Other Hardware	FB40									
Network	FB50									
Corporate Software	FB60									
Operational Software	FB70									
User Software	FB80									
Sub-total		n/a	549	252	105	101	216	293	134	1,650
Provision for Inflation	P06FZ	n/a	0	4	4	6	16	28	26	84
<b>Total Capital Renewals to Summary</b>		n/a	595	420	120	126	232	324	253	2,070

<b>Capital Plan: List A Corporate</b>		
	Justification	Scheme notes
<p><b>Capital Renewals</b></p> <p>(a) General</p> <ul style="list-style-type: none"> <li>Departmental Admin</li> <li>Council Offices</li> <li>Print Unit</li> <li>Tonbridge Christmas Lighting</li> <li>Elections</li> </ul> <p>(b) Information Technology</p>	<p><i>Former Corp't Aims &amp; Priorities</i></p>	<p>} Provision for the renewal of life-expired or obsolete equipment. Subject to annual review.</p> <p>} See sub-headings for type of equipment covered by renewals provisions. Full replacement, significant upgrades and new systems are identified as capital plan schemes in their own right.</p>

Schedule of List B Schemes

<b>Service</b>	<b>Scheme Title</b>	<b>Cost (£'000)</b>	<b>Recommended Action</b>
<b>Planning, Housing &amp; Environmental Health</b>	<b>Acquisition of Resettlement and Temporary Accommodation.</b>  (Revised cost is inclusive of the £400k previously approved).	<b>4,200</b>	<b>Inclusion to:</b>  <b>List A</b>

Schedule of List B Schemes

Service	Scheme Title	Cost (£'000)	Recommended Action
<b>Street Scene, Leisure &amp; Technical Services</b>	<b>Haysden Country Park - Site Improvements Works, Phase 2 works, Various.</b>	<b>50</b>	<b>Inclusion to:  List A</b>
	<b>Tonbridge Racecourse Sportsground - Site Improvement Works, Phase 3, Tennis Courts.</b>	<b>65</b>	<b>List A</b>
	<b>Swanmead Sportsground - Flood Alleviation Works.</b>	<b>25</b>	<b>List A</b>
	<b>Tonbridge Cemetery Vaults.</b>	<b>43</b>	<b>List A</b>
	<b>Installation of digital CCTV systems at the Council's Leisure Facilities.</b>	<b>85</b>	<b>List A</b>




Schedule of List B Schemes

<b>Service</b>	<b>Scheme Title</b>	<b>Cost (£'000)</b>	<b>Recommended Action</b>
<b>Corporate Inc. Property Services</b>	<b>De-carbonising the Council's Estate: Boiler Replacement at PWGC.</b>	<b>250</b>	<b>Inclusion to:  List A</b>

## Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000					
Service	Scheme Title	Recommended for Evaluation	Cost Band		
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification		
Planning, Housing & Environmental Health  <b>Existing Scheme</b>	<p><b>Environmental Improvements: River Medway Riverside Environmental Improvements, Tonbridge</b></p> <p>Proposal for new riverside environmental improvements including lighting along sections of the River Medway in Tonbridge. Section 1, from Town Lock to Cannon Lane; Section 2, from the Big Bridge to Tonbridge Swimming Pool and Section 3 along River Walk and through River Lawn. Brought forward following residents and Member requests to improve the security of pedestrian access to the town centre.</p> <p>Monies are currently being secured through developer contributions and further opportunities for developer contributions may be forthcoming. External consultant appointed to ensure a co-ordinated approach across the 3 sections. The consultant's report will be used to inform the evaluation. Section 1 is being evaluated for delivery.</p> <p><b>Recommended for evaluation in 2025/26.</b></p>	<b>A/S</b>	Band D  External funding		
	<table border="1"> <tr> <td><b>Revenue budget needed for evaluation:</b></td> <td>Nil</td> </tr> </table>	<b>Revenue budget needed for evaluation:</b>	Nil		
<b>Revenue budget needed for evaluation:</b>	Nil				

## Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000											
Service	Scheme Title	Recommended for Evaluation	Cost Band								
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification								
Planning, Housing & Environmental Health  <b>Existing Scheme</b>	<p><b>Housing: Acquisition of Resettlement and Temporary Accommodation</b></p> <p>Further to Council decision C24/87 taken on 22<sup>nd</sup> October 2024, TMBC was awarded a sum of £1.68m through the Local Authority Housing Fund (LAHF). In order to comply with the grant conditions, the Council needs to provide eight properties: three properties for resettlement families and five for temporary accommodation. It is hoped that utilising further Council funding already set aside will enable a higher number of properties for temporary accommodation to be delivered</p> <p>Officers are in the process of identifying suitable properties and sites for these properties but need to have Council approval to proceed in a timely manner.</p> <p>Including the LAHF grant award, and the funds approved in October 2024, the authority currently has around £4.2m set aside to fund the provision of these properties. This is made up as follows:</p> <table> <tr> <td>LAHF - grant</td> <td>£1,683,863</td> </tr> <tr> <td>Earmarked Reserve – TA</td> <td>£1,300,000</td> </tr> <tr> <td>Revenue reserve for Capital Schemes (ringfenced)</td> <td>£ 940,000</td> </tr> <tr> <td>S106 funds (received)</td> <td>£ 250,000</td> </tr> </table> <p>Further funds are being sourced via pending Section 106 agreements for affordable housing.</p>	LAHF - grant	£1,683,863	Earmarked Reserve – TA	£1,300,000	Revenue reserve for Capital Schemes (ringfenced)	£ 940,000	S106 funds (received)	£ 250,000		Band E  Provision of Temp Accommodation in the borough and to comply with Local Authority Housing Fund conditions
LAHF - grant	£1,683,863										
Earmarked Reserve – TA	£1,300,000										
Revenue reserve for Capital Schemes (ringfenced)	£ 940,000										
S106 funds (received)	£ 250,000										

Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service  New / Existing Scheme	Scheme Title  Details of Scheme / Comments	Recommended for Evaluation ✓ = Yes X = No A/S = Already Selected	Cost Band  and  Justification
	<p><b>Housing: Acquisition of Resettlement and Temporary Accommodation Cont./...</b></p> <p>Details of properties to be discussed with Cabinet Member for Finance and Housing.</p> <p><b>Recommended for 'fast-track' evaluation in 2024/25 and to amend the 'Temporary Accommodation and Resettlement' scheme, currently on the Capital Plan List A, to include the additional resettlement, and temporary accommodation properties.</b></p>		
	Revenue budget needed for evaluation:	<p><b>No additional revenue will be sought. The scheme cost, including the evaluation, will form part of the overall cost, and will be contained within the funding set out above.</b></p>	

## Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000				
Service	Scheme Title		Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments		✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services  <b>Existing Scheme</b>	<p><b>Open Spaces: Haysden Country Park – Site Improvements Phase 2</b></p> <p>Additional site improvements have been identified within the Management Plan for the site including path improvements, play area improvements, and replacement of the existing building facility.</p> <p>The park remains extremely popular throughout the year. Funding from developer contributions of £50,000 has been received.</p> <p><b>Recommended for ‘fast-track’ evaluation in 2024/25 due to availability of external funding.</b></p>		✓	Band C  Health & Safety External funding Income generating
	Revenue budget needed for evaluation:	Nil		

## Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services  Existing Scheme	<p><b>Open Spaces: Holly Hill Path Improvements</b></p> <p>Improvements to path network at Holly Hill Public Open Space. Scheme subject to funding from developer contributions.</p> <p><b>Retain on List C for evaluation at some future time if external funding becomes available.</b></p>	<b>X</b>	Band A  External funding Health & Safety
	Revenue budget needed for evaluation:	Nil	

## Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services  <b>Existing Scheme</b>	<p><b>Open Spaces: Tonbridge Castle - Site Improvements</b></p> <p>General site improvements/repairs to include path revetment and refurbishment identified following liaison with the Council's Health and Safety Officer.</p> <p>Potential for developer contributions and other external funding.</p> <p><b>Initial evaluation identified a number of health and safety repairs which were rectified using revenue budgets. No developer contributions / external funding opportunities available so full evaluation deferred.</b></p>	<b>A/S</b>	Band D  Health & Safety
	Revenue budget needed for evaluation:	Nil	

## Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services  <b>Existing Scheme</b>	<p><b>Sports Grounds: Tonbridge Racecourse Sportsground – Improvement Works Phase 3</b></p> <p>Phase 3 improvements aim to enhance existing provisions and bring forward new facilities for the public. Proposals include issues identified in recent management plan, including the potential extension of the Skate Park and Outdoor Gym, improvements to paths, improvements to drainage, improvements to tennis courts and alternative use of outdoor bowls facilities.</p> <p>Potential for developer contributions and other external funding opportunities.</p> <p>Scheme(s) recommended for evaluation as part of the 2024/25 Capital Plan Review.</p> <p>Retain the main scheme on List C for evaluation in the future if external funding becomes available.</p> <p><b>Tennis Court recommended for ‘fast-track’ evaluation in 2024/25 due to health &amp; safety issues and the availability of external funding to cover the full cost of the scheme.</b></p>	<b>A/S</b>	Band D  External Funding  Health & Safety
	Revenue budget needed for evaluation:	Nil	





Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service  New / Existing Scheme	Scheme Title  Details of Scheme / Comments	Recommended for Evaluation ✓ = Yes X = No A/S = Already Selected	Cost Band  and  Justification
Street Scene, Leisure & Technical Services  Existing Scheme	<p><b>Swanmead Sportsground: Flood Alleviation Works</b></p> <p>Works required to address existing and potentially increasing issues with flooding on site.</p> <p>Works proposed to ensure future continuing use and support current income from pitch hire. To be progressed subject to the identification of external funding. The project was identified in liaison with the Tonbridge Sports Association.</p> <p>Scheme will also consider the potential of additional on-site parking.</p> <p><b>Recommended for ‘fast-track’ evaluation in 2024/25.</b></p>	<p><b>A/S</b></p>	Band A  External Funding
	Revenue budget needed for evaluation:	Nil	


## Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000				
Service	Scheme Title		Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments		✓ = Yes X = No A/S = Already Selected	and Justification
Property Services  Existing Scheme	<p><b>De-carbonising the Council's Estate: Boiler Replacement at PWGC</b></p> <p>The Council has an aspiration to become carbon neutral by 2030 and have carbon neutral leisure centres by 2027. In order to achieve that aim the Council will need to reduce its reliance on heating via fossil fuels.</p> <p>The Council will submit an application through the Public Sector Decarbonisation Scheme to obtain grant funding to put toward its replacement. The total estimated project cost is £250,000. If the Council were to be successful in obtaining grant funding there would be a requirement for the Council to fund either the like-for-like replacement cost of the current boilers or 12% of the total project cost, whichever is higher.</p> <p><b>Recommended for 'fast-track' evaluation in 2024/25 and to amend the 'Decarbonising the Council's Estate' scheme, currently on the Capital Plan List A, to include the Boiler Replacement at Poul Wood Golf Centre.</b></p>		✓	Band D  Reducing the Council's carbon footprint in line with the Council's 2030 and 2027 carbon neutral aspirations
	Revenue budget needed for evaluation:	Nil		



Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services  <b>New Scheme</b>  	<p><b>Technical Services: Tonbridge Racecourse to Lower Castle Fields Car Park Bridge Works</b></p> <p>Works required to replace ageing pedestrian bridge (installed in 1994).</p> <p>Replacement works identified during regularised health and safety structural assessment of the bridge and recommended in the next 2-4 years.</p> <p>Options for this bridge to be explored with a relevant Members consultation and appointed consultant. The results of this consultation will assist with the evaluation.</p> <p><b>Recommended for evaluation in 2025/26.</b></p>		Band E  Health and Safety works identified in the Bridge & HS Inspections
	<p><b>Revenue budget needed for evaluation:</b></p>	<p>£3,000 - £5,000 for consultant options report.</p>	



## Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000				
Service	Scheme Title		Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments		✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services  <b>New Scheme</b>  	<p><b>Technical Services: Haysden Country Park Shallows Bridge Works</b></p> <p>Works required to replace ageing timber pedestrian bridge (possibly installed 1988). Defects were identified during regularised health and safety structural assessment of the bridge. It has been noted that wet rot is in the main beams and structural inspection of this will be carried out on an annual basis.</p> <p>The construction of this bridge is laminated timber and if / when delamination of the timber occurs the bridge will be condemned for H&amp;S reasons.</p> <p>Options for this bridge to be explored with a relevant Members consultation and appointed consultant. The results of this consultation will assist with the evaluation.</p> <p><b>Recommended for evaluation in 2024/25 upon completion of member consultation.</b></p>		✓	Band D  Health and Safety works identified in the Bridge & HS Inspections
	<b>Revenue budget needed for evaluation:</b>	£3,000 - £5,000 for consultant options report.		



## Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services  <b>New Scheme</b>  	<p><b>Angel Centre Replacement</b></p> <p>The feasibility study for the potential replacement of the Angel Centre is currently being progressed by external consultants.</p> <p>The study is considering the potential location and mix of facilities which will be reported to the New Town Centre Programme Board and Cabinet.</p> <p><b>Recommended for evaluation 2025/26.</b></p>		Band E  Climate Change  Income generation  Expenditure reduction
	<p><b>Revenue budget needed for evaluation:</b></p> <p>Yes. To be agreed following consideration of proposals by members.</p>		



Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service  New / Existing Scheme	Scheme Title  Details of Scheme / Comments	Recommended for Evaluation ✓ = Yes X = No A/S = Already Selected	Cost Band  and  Justification
Street Scene, Leisure & Technical Services  <b>New Scheme</b>  	<b>Tonbridge Farm Sportsground Improvements</b>  The master plan for the site is currently being progressed by external consultants. This will be reported to the New Town Centre Programme Board and Cabinet.          <b>Recommended for evaluation 2025/26.</b>		Band E  Income generation  Health & Safety  External funding
	<b>Revenue budget needed for evaluation:</b>	Yes. To be agreed following consideration of proposals by members.	

Schedule of List C Schemes



Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services  <b>New Scheme</b>  	<b>Car Parks LED Lights</b>  Replacement of existing car park lighting thorough the borough to modern LED lights not progressed in the earlier phase which was funded by UK SPF (Shared Prosperity Funding).          <b>Recommended for evaluation 2025/26.</b>		Band B  Climate Change  Expenditure reduction
	<b>Revenue budget needed for evaluation:</b>	Nil	

Schedule of List C Schemes


Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services  <b>New Scheme</b>  	<b>Tonbridge Cemetery Vaults</b>  Due to an increase in the sale of ashes vaults within the Memorial Garden at Tonbridge Cemetery, additional vaults are required to continue to offer this service to the public. The current supply of vaults is expected to run out within the next year, the lead time for vault installations is 6 – 9 months.   Recommended for 'fast-track' evaluation in 2024/25.		Band B  Income generation
	Revenue budget needed for evaluation:	Nil	



Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services  <b>New Scheme</b>  	<p><b>Grouping of The Scheme: Installation of digital CCTV systems at the Council’s Leisure Facilities</b></p> <p>New digital CCTV systems for the Council’s Leisure Facilities (Larkfield Leisure Centre, Poulton Wood Golf Centre, Tonbridge Swimming Pool) to ensure that the sites can continue to be monitored for safety and security.</p> <p>The CCTV systems at the Council’s Leisure facilities have effectively reached the end of their serviceable life due to ageing technology (analogue). The systems are currently giving poor performance, with unclear imagery and difficulty in reviewing incidents and areas in detail. It is also becoming more difficult to source items and parts to maintain them, increasing costs to the Council and time without parts of the system being operational.</p> <p><b>Recommended for ‘fast-track’ evaluation 2024/25.</b></p>		Band C  To ensure the safety and security of the Council’s Leisure Facilities
	<p><b>Revenue budget needed for evaluation:</b></p>	Nil – a review of existing CCTV and options for new systems has already been completed.	

## Schedule of List C Schemes

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000				
Service	Scheme Title		Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments		✓ = Yes X = No A/S = Already Selected	and Justification
Street Scene, Leisure & Technical Services  <b>New Scheme</b>  	<p><b>Open Spaces: Leybourne Lakes Country Park – Resurfacing Access Roads and Paths</b></p> <p>Resurfacing access roads and paths at the Country Park which have numerous extensive pot holes that are beyond repairs and top filling.</p> <p>The access roads have become increasingly difficult to navigate safely by vehicle and there have also been incidents of slips, trips and falls. The recent Health and Safety Assurance inspection report of the site undertaken in September 2023 by the Council's Health and Safety Officer recorded the road surfaces around the park as having many potholes within the risk assessment noting there appeared too many to try to back fill.</p> <p>Resurfacing the access roads and paths will mitigate the risks identified.</p> <p><b>Recommended for evaluation 2025/26.</b></p>		✓	Band E  Health & Safety
	Revenue budget needed for evaluation:	Nil		

## CAPITAL PLAN LIST C – EVALUATIONS

Project:		Planning, Housing and Environmental Health: <b><i>Acquisition of Temporary Accommodation and Resettlement.</i></b>	
1	<b>Specification:</b>		
	(i)	<b>Purpose of the scheme</b>	Acquisition of property for TA and resettlement purposes to discharge our duties and manage homeless provision and deliver a cost saving to the Council. This includes the delivery of eight properties (five TA and three Resettlement) as part of the LAHF round 3 with MHCLG.
	(ii)	<b>Relevance to National / Council's Objectives</b>	(a) National: Homelessness Reduction Act (b) Council: Corporate Strategy priority to support those who are most in need of housing support and at risk of becoming homeless Housing Strategy action for reduction in revenue spend on temporary accommodation
	(iii)	<b>Targets for judging success</b>	(a) Reduction in use of nightly paid temporary accommodation with private providers (b) Reduction in cost to the Council; reduced revenue expenditure
2	<b>Description of Project / Design Issues:</b>		
	Purchase of property for TA purposes and to support the Afghan Resettlement scheme through the use of Local Authority Housing Funding (LAHF) monies, as agreed with the Ministry of Housing, Communities and Local Government, to deliver eight properties.		
	The delivery of good quality temporary accommodation in the Borough in-line with recommendations set out in the Andy Gale Housing Consultancy Report and Delivering Sustainable Temporary Accommodation Options Report by Altair.		
3	<b>Milestones / Risks:</b>		
	Key delivery requirements are set as part of the LAHF, delivery of one property in 2024/25 and seven properties in 2025/26. Project milestones and chosen delivery method/ property acquisition option to be decided.		
4	<b>Consultation:</b>		
	Research into delivery options for sustainable temporary accommodation carried out by Altair using Housing Advisor Programme Funding and member engagement. Housing Portfolio OSG is the project group for TA delivery.		
5	<b>Capital Cost:</b>		
	A sum of up to £4,200,000 made up from £250,000 S106 funds, £1,300,000 from Temporary Accommodation Earmarked Reserve, £940,000 from Revenue reserve for Capital Schemes (ringfenced). This is alongside £1,683,863 LAHF round 3 funding, which requires 8 properties for Temporary Accommodation and Afghan Resettlement scheme use to be delivered.		

## CAPITAL PLAN LIST C – EVALUATIONS

6	<b>Profiling of Expenditure:</b> The figure below reflects the additional funds required, and excludes the £400,000 approved as per the Council's Decision Notice C24/87, 22 October 2024 for 2024/25.					
	<b>2024/25 (£'000)</b>	<b>2025/26 (£'000)</b>	<b>2026/27 (£'000)</b>	<b>2027/28 (£'000)</b>	<b>2028/29 (£'000)</b>	<b>2029/30 (£'000)</b>
		3,800				
7	<b>Capital Renewals Impact:</b> Nil.					
8	<b>Revenue Impact:</b> Rental income will off-set some of maintenance and occupancy management costs associated with the properties.					
9	<b>Partnership Funding:</b> LAHF round 3 funding £1,683,863. Funding from S106 Developer Contribution Fund £250,000, with additional contributions to be considered.					
10	<b>Project Monitoring / Post Implementation Review:</b> Director responsible: Eleanor Hoyle Progress reported to: Housing & Planning Scrutiny Select Committee Post Implementation Review: To be carried out twelve months after completion.					
11a	<b>Screening for equality impacts:</b>					
	<b>Question</b>			<b>Answer</b>	<b>Explanation of impacts</b>	
	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?			no	Allocation and use of TA provision will be governed by homelessness legislation.	
	b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?			yes	Provision of good quality TA in borough will provide a positive improvement in the TA available to the Council in relation to it's statutory duties.	
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?			n/a			

## CAPITAL PLAN LIST C – EVALUATIONS

11b	<b>Climate change impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	<b>a.</b> Does the decision being made or recommended through this paper have a positive impact on reducing carbon emissions or enhancing the natural environment?	yes	Any potential provision will seek to achieve high levels of energy efficiency thus reducing carbon emissions.
	<b>b.</b> What steps are you taking to mitigate, reduce, avoid or minimise any negative or neutral impacts identified above?		Will depend on accommodation acquired.
12	<b>Recommendation:</b> Amend the 'Acquisition of Temporary Accommodation and Resettlement' scheme, currently on the <b>Capital Plan List A</b> , to include the acquisition of additional units as per the LAHF requirements.		

## CAPITAL PLAN LIST C – EVALUATIONS

Project: Street Scene, Leisure & Technical Services: <b>Haysden Country Park – Site Improvement Works.</b>						
1	<b>Specification:</b>					
	(i)	<b>Purpose of the scheme</b>	Due to increased usage of the Country Park, including the popular weekly Parkrun, resurfacing of the path around Barden Lake is required to maintain good access for the public and make it accessible for less able users.			
	(ii)	<b>Relevance to National / Council's Objectives</b>	(a) National:	Equality		
			(b) Council:	Sustaining revenue income, equality, health		
	(iii)	<b>Targets for judging success</b>	(a)	Maintain current level of service provision at the Country Park		
			(b)	Improved accessibility for less able users		
2	<b>Description of Project / Design Issues:</b>					
	Haysden Country Park has numerous path networks around the site. The most popular path is around the main lake known as Barden Lake (approx. 1.3km). Due to the increased popularity of the park including the weekly parkrun (which uses this path), the path surface has deteriorated making it difficult to use for less able bodied users and wheelchair users.					
	It is proposed to improve specific areas of the path to improve accessibility for all. This project is included within the site Management Plan (2020 – 2024).					
3	<b>Milestones / Risks:</b>					
	Paths will be improved with minimum disruption to the users. The style of the path (due to the countryside setting) does mean that it will wear over time and need to be renewed again in the future.					
4	<b>Consultation:</b>					
	Officers will identify areas of the path that can be improved before seeking quotes for the project.					
5	<b>Capital Cost:</b>					
	The estimated cost to improve areas of the main path is £50,000.					
6	<b>Profiling of Expenditure:</b>					
	<b>2024/25 (£'000)</b>	<b>2025/26 (£'000)</b>	<b>2026/27 (£'000)</b>	<b>2027/28 (£'000)</b>	<b>2028/29 (£'000)</b>	<b>2029/30 (£'000)</b>
		50				

## CAPITAL PLAN LIST C – EVALUATIONS

7	<b>Capital Renewals Impact:</b> Nil.		
8	<b>Revenue Impact:</b> Nil.		
9	<b>Partnership Funding:</b> The project will be funded in full using existing S106 Developer Contribution funds.		
10	<b>Project Monitoring / Post Implementation Review:</b> Director responsible: Robert Styles Progress reported to: Communities and Environment Scrutiny Select Committee Post Implementation Review: To be carried out twelve months after completion.		
11a	<b>Screening for equality impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	no	The proposal increases accessibility for all members of the public
	b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	yes	The proposal increases accessibility for all members of the public
	c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	n/a	
11b	<b>Climate change impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	a. Does the decision being made or recommended through this paper have a positive impact on reducing carbon emissions or enhancing the natural environment?	yes / no	
	b. What steps are you taking to mitigate, reduce, avoid or minimise any negative or neutral impacts identified above?		
12	<b>Recommendation:</b>  Transfer from List C to List B.		

## CAPITAL PLAN LIST C – EVALUATIONS

	Project: Street Scene, Leisure & Technical Services: <b><i>Tennis Court Improvements at Tonbridge Racecourse Sportsground.</i></b>					
1	<b>Specification:</b>					
	(i)	<b>Purpose of the scheme</b>	Site improvement projects at Tonbridge Racecourse Sportsground.			
	(ii)	<b>Relevance to National / Council's Objectives</b>	(a) National:	Get Active, a strategy for the future of sport and physical activity Green Flag Award status		
			(b) Council:	Income generation/ sustaining revenue income to support the maintenance of Tonbridge Racecourse Sportsground Health and Safety considerations Corporate KPI to maintain the number of sites with Green Flag Award status		
	(iii)	<b>Targets for judging success</b>	(a)	Maintaining and improving Green Flag Award status at the site		
			(b)	Increase customer satisfaction scores for the site		
2	<b>Description of Project / Design Issues:</b>  Several site projects were identified whilst creating the new management plan for Tonbridge Racecourse Sportsground. The renovation of the tennis courts, including resurfacing and the installation of a smart access point is being brought forward as a fast track scheme; driven by health and safety requirements.					
3	<b>Milestones / Risks:</b> Works will be carried out at an appropriate time to minimise the impact upon usage of/revenue generated from the facility.					
4	<b>Consultation:</b> This project was identified via the Public Consultation phase of the new Management Plan for Tonbridge Racecourse Sportsground.					
5	<b>Capital Cost:</b> The estimated cost is c. £65,000, and will be funded in full from Section 106 monies.					
6	<b>Profiling of Expenditure:</b>					
		<b>2024/25 (£'000)</b>	<b>2025/26 (£'000)</b>	<b>2026/27 (£'000)</b>	<b>2027/28 (£'000)</b>	<b>2028/29 (£'000)</b>
			<b>65</b>			



## CAPITAL PLAN LIST C – EVALUATIONS

7	<b>Capital Renewals Impact:</b> The expected life of the asset is 20 years at which time a new scheme will be put forward for consideration.		
8	<b>Revenue Impact:</b> Loss of interest income - NIL.		
9	<b>Partnership Funding:</b> Fully funded by Section 106 funds to the value of £65,000.		
10	<b>Project Monitoring / Post Implementation Review:</b> Director Responsible: Robert Styles Progress Reported to: Communities and Environment Scrutiny Select Committee Post Implementation Review: to be carried out twelve months after completion.		
11a	<b>Screening for equality impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	no	The proposal will maintain the current facility and provide access to users
	b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	yes	The proposal will maintain the current service and provide access to users
	c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	n/a	
11b	<b>Climate change impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	a. Does the decision being made or recommended through this paper have a positive impact on reducing carbon emissions or enhancing the natural environment?	yes / no	
	b. What steps are you taking to mitigate, reduce, avoid or minimise any negative or neutral impacts identified above?		
12	<b>Recommendation:</b> Transfer from List C to List B.		

## CAPITAL PLAN LIST C – EVALUATIONS

Project: Street Scene, Leisure & Technical Services: <b><i>Reinstatement of a land drainage system at Swanmead Sportsground.</i></b>						
1	<b>Specification:</b>					
	(i)	<b>Purpose of the scheme</b>	Carry out works to bring the existing land drainage system back into use, to maximise availability of this facility.			
	(ii)	<b>Relevance to National / Council's Objectives</b>	(a)	National:	n/a	
			(b)	Council:	Income generation/ sustaining revenue income to support the maintenance of Swanmead Sportsground	
	(iii)	<b>Targets for judging success</b>	(a)	Maintaining current level of service provision at Swanmead Sportsground		
			(b)	Maintaining current levels of revenue at Swanmead Sportsground		
2	<b>Description of Project / Design Issues:</b>					
	Swanmead Sportsground plays host to both football and cricket teams and is well used throughout the year. However in recent years increased flooding and a high water table has limited the availability of one of the football pitches, reducing the ability to generate income from this site. Works carried out to improve the drainage is essential to allow the pitch to remain in use throughout the winter sports season.					
3	<b>Milestones / Risks:</b>					
	Works will be carried out at an appropriate time to avoid disruption to the winter sports season and will also consider the impact that works may have on the use of the site for cricket matches during the summer season.					
4	<b>Consultation:</b>					
	Project identified in consultation with the TSA (Tonbridge Sports Association). Consultation has been undertaken with a specialist contractor to determine a budget cost for the works.					
5	<b>Capital Cost:</b>					
	The estimated cost of the project is £25,000.					
6	<b>Profiling of Expenditure:</b>					
	<b>2024/25 (£'000)</b>	<b>2025/26 (£'000)</b>	<b>2026/27 (£'000)</b>	<b>2027/28 (£'000)</b>	<b>2028/29 (£'000)</b>	<b>2029/30 (£'000)</b>
		25				

## CAPITAL PLAN LIST C – EVALUATIONS

7	<b>Capital Renewals Impact:</b> Nil.		
8	<b>Revenue Impact:</b> Loss of investment income - £1,000.		
9	<b>Partnership Funding:</b> Nil.		
10	<b>Project Monitoring / Post Implementation Review:</b> Director responsible: Robert Styles Progress report: Communities and Environment Scrutiny Select Committee Post Implementation Review: To be carried out twelve months after completion.		
11a	<b>Screening for equality impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	no	The proposal will maintain a facility currently available to all
	b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	yes	The proposal will maintain a facility currently available to all
	c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	n/a	
11b	<b>Climate change impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	a. Does the decision being made or recommended through this paper have a positive impact on reducing carbon emissions or enhancing the natural environment?	yes / no	
	b. What steps are you taking to mitigate, reduce, avoid or minimise any negative or neutral impacts identified above?		
12	<b>Recommendation:</b>  Transfer from List C to List B.		

## CAPITAL PLAN LIST C – EVALUATIONS

Project:		Street Scene, Leisure & Technical Services: <b><i>Purchase and installation of Vaults at Tonbridge Cemetery.</i></b>	
1	<b>Specification:</b>		
	(i)	<b>Purpose of the scheme</b>	Due to an increase in the sale of vaults within the Memorial Garden at Tonbridge Cemetery, additional vaults are required in order to continue to offer this service to the public. The current supply of vaults is expected to run out within the next year, the lead time for vault installations is 6 – 9 months.
	(ii)	<b>Relevance to National / Council's Objectives</b>	(a) National: To meet the duties as a Burial Authority as set out in the Local Authorities' Cemeteries Order 1977 (b) Council: Income generation / sustaining revenue income to support the maintenance of Tonbridge Cemetery
	(iii)	<b>Targets for judging success</b>	(a) Maintaining current level of service provision at Tonbridge Cemetery (b) Maintaining current levels of revenue at Tonbridge Cemetery
2	<b>Description of Project / Design Issues:</b>		
	<p>The purchase of 32 new above ground vaults and 32 Sanctum Panorama vaults at Tonbridge Cemetery.</p> <p>The Council provides a number of options for burial services at Tonbridge Cemetery including interments and the scattering and interment of cremated remains.</p> <p>Regarding the interment of cremated remains one option is the use of Sanctum 2000 vaults located within the Cemetery's Memorial Garden. Each vault can accommodate two sets of ashes and a memorial plaque. Over four years, between 2019 and 2022, the number of vaults purchased averaged eight per annum. However, in 2023 fourteen vaults were purchased. The number of leased vaults (to date) in 2024 is three. With only fifteen empty vaults remaining, there is a need to purchase and install additional vaults to continue to provide this service to members of the public.</p> <p>Another option available is the use of Sanctum Panorama, a round memorial containing thirty-two vaults, each one taking up to three sets of cremated remains. Over five years, between 2019 and 2023, the number of vaults purchased averaged four a year. With only seven empty vaults remaining there is a need to purchase and install additional panorama vaults to continue to provide this service to members of the public.</p>		
3	<b>Milestones / Risks:</b>		
	There is a small risk that future sales of vaults could decrease. Historical sales and current demand indicate that this is unlikely.		

## CAPITAL PLAN LIST C – EVALUATIONS

4	<b>Consultation:</b> Consultation has been undertaken with specialist providers of vaults to determine a budget cost for the works.					
5	<b>Capital Cost:</b> The estimated cost of the project is £43,000.					
6	<b>Profiling of Expenditure:</b>					
	<b>2024/25 (£'000)</b>	<b>2025/26 (£'000)</b>	<b>2026/27 (£'000)</b>	<b>2027/28 (£'000)</b>	<b>2028/29 (£'000)</b>	<b>2029/30 (£'000)</b>
		43				
7	<b>Capital Renewals Impact:</b> Nil.					
8	<b>Revenue Impact:</b> Loss of investment income £1,720.  Income from the sale of the new vaults will meet the capital cost of the proposal. Total income generated at current prices will be £149,850.					
9	<b>Partnership Funding:</b> None identified.					
10	<b>Project Monitoring / Post Implementation Review:</b> Director responsible: Robert Styles Progress report: Communities and Environment Scrutiny Select Committee Post Implementation Review: To be carried out twelve months after completion.					
11a	<b>Screening for equality impacts:</b>					
	<b>Question</b>			<b>Answer</b>	<b>Explanation of impacts</b>	
	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?			no	The proposal will maintain a service option currently available to all	

## CAPITAL PLAN LIST C – EVALUATIONS

11a	<b>Screening for equality impacts:</b>		
	<b>Question Cont/...</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	<b>b.</b> Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	yes	The proposal will maintain a service option currently available to all
	<b>c.</b> What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	n/a	
11b	<b>Climate change impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	<b>a.</b> Does the decision being made or recommended through this paper have a positive impact on reducing carbon emissions or enhancing the natural environment?	yes / no	
	<b>b.</b> What steps are you taking to mitigate, reduce, avoid or minimise any negative or neutral impacts identified above?		
12	<b>Recommendation:</b>  Transfer from List C to List B.		

## CAPITAL PLAN LIST C – EVALUATIONS

Project:		Street Scene, Leisure & Technical Services: <b><i>Installation of digital CCTV systems at the Council's Leisure Facilities.</i></b>	
1	<b>Specification:</b>		
	(i)	<b>Purpose of the scheme</b>	To provide CCTV systems for the health and safety and security of the Council's Leisure facilities, staff and customers at Larkfield Leisure Centre, Tonbridge Swimming Pool and Poulton Wood Golf Centre.
	(ii)	<b>Relevance to National / Council's Objectives</b>	(a) National: Public safety (b) Council: Providing efficient services for all residents, maintaining an effective Council – facilitating good quality leisure facilities and ensuring safeguarding is an integral part of Council activity
	(iii)	<b>Targets for judging success</b>	(a) CCTV systems in place at Council's Leisure facilities giving opportunity to review footage of incidents at sites
2	<b>Description of Project / Design Issues:</b>		
	<p>The CCTV systems at the Council's Leisure facilities have effectively reached the end of their serviceable life due to ageing technology (analogue). The systems are currently under performing, with unclear imagery and difficulty in reviewing incidents and areas in detail. It is becoming more difficult to source items and parts to maintain the systems in their current format, increasing the cost and non-operational time in relation to the CCTV on-site.</p> <p>Replacing the analogue systems with new digital CCTV systems is required to ensure that the sites can continue to be monitored for safety and security purposes.</p> <p>A wholesale review was commissioned with a survey of each existing system, and a review of where cameras were needed at each site, compared to their current/ historic position. In some cases the current systems relate to historic activities, and are no longer required. As a result of the survey, the number of cameras at each site has been significantly reduced.</p>		
3	<b>Milestones / Risks:</b>		
	<p>The main risk to the project is fluctuating prices and supply of technology. However, digital camera systems have been established for a number of years and prices have generally stabilised.</p> <p>The key milestones will be:</p> <ul style="list-style-type: none"> <li>- Review of detailed design and preparing of tender documentation</li> <li>- Obtaining tenders</li> <li>- Awarding the contract</li> <li>- Completion of the work</li> </ul>		

## CAPITAL PLAN LIST C – EVALUATIONS

4	<p><b>Consultation:</b>          Consultation has taken place with the relevant Cabinet Member, internal officers, and the Tonbridge &amp; Malling Leisure Trust.</p> <p>A CCTV contractor was appointed to undertake the technical design and have produced the budget costings for the scheme.</p>																
5	<p><b>Capital Cost:</b>          Budget cost estimates for the replacement systems obtained as part of the review are:          Larkfield Leisure Centre £25,000 - £30,000          Tonbridge Swimming Pool £24,000 - £29,000          Poulton Wood Golf Centre £15,000 - £18,000          Contingency (10%) £7,700  <b>Total £71,700 - £84,700</b></p>																
6	<p><b>Profiling of Expenditure:</b></p> <table border="1" data-bbox="309 743 2083 815"> <thead> <tr> <th data-bbox="309 743 622 778">2024/25 (£'000)</th> <th data-bbox="622 743 925 778">2025/26 (£'000)</th> <th data-bbox="925 743 1245 778">2026/27 (£'000)</th> <th data-bbox="1245 743 1547 778">2027/28 (£'000)</th> <th data-bbox="1547 743 1832 778">2028/29 (£'000)</th> <th data-bbox="1832 743 2083 778">2029/30 (£'000)</th> </tr> </thead> <tbody> <tr> <td></td> <td data-bbox="622 778 925 815" style="text-align: center;">85</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					2024/25 (£'000)	2025/26 (£'000)	2026/27 (£'000)	2027/28 (£'000)	2028/29 (£'000)	2029/30 (£'000)		85				
2024/25 (£'000)	2025/26 (£'000)	2026/27 (£'000)	2027/28 (£'000)	2028/29 (£'000)	2029/30 (£'000)												
	85																
7	<p><b>Capital Renewals Impact:</b>          The new digital CCTV systems would be added to the renewal schedule, replacing the existing annual provision which is as follows:</p> <ul style="list-style-type: none"> <li>- Tonbridge Swimming Pool: £1,000 for individual replacement parts</li> <li>- Poulton Wood Golf Centre: £2,870 for individual replacement parts (includes £130 for maintenance building)</li> <li>- Larkfield Leisure Centre: £3,000 for individual replacement parts</li> </ul> <p>The current annual capital renewal provision is: £6,870. It is expected that the new system would not require capital renewal for at least 5-10 years, with maintenance costs covered by BRREP.</p>																
8	<p><b>Revenue Impact:</b>          Loss of investment income - £3,400.</p> <p>The Building Revenue Repair Estimate Plan (BRREP) has been used for servicing and general maintenance of the systems. Across the three sites there is an allocation of £4,250 per annum.</p> <p>Whilst there is not felt to be a material change in the operational cost of operating the new systems, these costs are the responsibility of the Tonbridge and Malling Leisure Trust.</p>																



## CAPITAL PLAN LIST C – EVALUATIONS

9	<b>Partnership Funding:</b> There is no partnership funding for this scheme.		
10	<b>Project Monitoring / Post Implementation Review:</b> Director responsible: Robert Styles Progress reported to: Finance, Regeneration & Property Scrutiny Select Committee / Cabinet as required Post Implementation Review: To be carried out twelve months after completion.		
11a	<b>Screening for equality impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	no	
	b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	n/a	
	c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	n/a	
11b	<b>Climate change impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	a. Does the decision being made or recommended through this paper have a positive impact on reducing carbon emissions or enhancing the natural environment?	yes / no	
	b. What steps are you taking to mitigate, reduce, avoid or minimise any negative or neutral impacts identified above?		
12	<b>Recommendation:</b>  Transfer from List C to List B.		

## CAPITAL PLAN LIST C – EVALUATIONS

Project: Central Services: De-carbonising the Council's Estates – <b><i>Boiler Replacement at Poult Wood Golf Centre.</i></b>			
1	<b>Specification:</b>		
	(i)	<b>Purpose of the scheme</b>	To replace the oil fired boiler at Poult Wood Golf Centre and replace it with heat pump technology.
	(ii)	<b>Relevance to National / Council's Objectives</b>	(a) National: Climate Change (b) Council: Caring for the environment – adhering to the Council's Climate Change Strategy and reducing the use of fossil fuels
	(iii)	<b>Targets for judging success</b>	(a) Successful operation of the heating system on completion
2	<p><b>Description of Project / Design Issues:</b></p> <p>As part of the Council's Climate Change Strategy, the Council is looking to become carbon neutral from an energy perspective by 2030. Removing systems reliant on burning fossil fuels is a key factor to achieving this goal.</p> <p>Poult Wood Golf Centre was constructed in the mid-1970s. The current heating system, installed in 1999, is powered by oil and has reached the end of its serviceable life. The Council is looking to replace the current system with a heat pump based system, thereby removing oil burning and reducing the carbon footprint of the facility. It is anticipated the internal circulatory pipework and radiators would need to be replaced to allow use of heat pump technology.</p> <p>The Council is looking to submit an application through the Public Sector De-carbonisation Scheme (Phase 4) to obtain grant funding to put toward its replacement. The total estimated project cost is £250,000. If the Council were to be successful in obtaining grant funding there would be a requirement for the Council to fund either the like-for-like replacement cost of the current boilers or 12% of the total project cost, whichever is higher. Until the detailed design has been progressed it is recommended the 12% figure is used, which would result in a TMBC contribution of £30,000.</p> <p>If PSDS funding is obtained the project would need to have been completed by March 2028.</p> <p>In the event the Council are not successful in obtaining grant funding, a further report would be brought back to Members seeking their approval to use the Council's own money to fund the project.</p> <p>This scheme would fall under the umbrella capital plan scheme 'De-carbonising the Council's Estate'.</p> <p>The estimated life expectancy of an air source heat pump would be in the region of 15-20 years.</p>		

## CAPITAL PLAN LIST C – EVALUATIONS

3	<p><b>Milestones / Risks:</b>  Completion of feasibility and initial design to allow submission of the PSDS application.</p> <p>If successful, the detailed design would be completed ahead of procuring the works, awarding the contract and completion of the work on site.</p> <p>There is a risk that the Council would not be successful in the application for grant funding. In that scenario Member approval would be sought on utilising the Council's own funds.</p> <p>Risks associated with tender returns exceeding the grant award and Council's budget. In this scenario Member approval would be sought so as to not put at risk the grant funding.</p>																	
4	<p><b>Consultation:</b>  Consultation has taken place with the relevant Cabinet Member, internal officers and the Leisure Trust.</p>																	
5	<p><b>Capital Cost:</b>  £250,000, of which at least £30,000 would be met from the climate change reserve.</p>																	
6	<p><b>Profiling of Expenditure:</b></p> <table border="1"> <thead> <tr> <th>2024/25 (£'000)</th> <th>2025/26 (£'000)</th> <th>2026/27 (£'000)</th> <th>2027/28 (£'000)</th> <th>2028/29 (£'000)</th> <th>2029/30 (£'000)</th> </tr> </thead> <tbody> <tr> <td></td> <td>250</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						2024/25 (£'000)	2025/26 (£'000)	2026/27 (£'000)	2027/28 (£'000)	2028/29 (£'000)	2029/30 (£'000)		250				
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	250																	
7	<p><b>Capital Renewals Impact:</b>  Nil.</p>																	
8	<p><b>Revenue Impact:</b>  Opportunity cost associated with not receiving interest payments on £30,000 would be £1,200 per annum based on a 4% return.</p> <p>The new heat pumps would need to be suitably maintained via a service contract. The cost for this will be added to the Council's Building Repairs Expenditure Plan. Some of the cost will be offset by not having to maintain the current oil fired boilers. There is currently £1,300 allocated per annum for maintenance of the existing heating system.</p>																	
9	<p><b>Partnership Funding:</b>  £220,000 of project being applied for through the Public Sector Decarbonisation Scheme.</p>																	

## CAPITAL PLAN LIST C – EVALUATIONS

10	<b>Project Monitoring / Post Implementation Review:</b> Director responsible: Robert Styles Progress reported to: Cabinet Post Implementation Review: To be carried out twelve months after completion.		
11a	<b>Screening for equality impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	no	
	b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	n/a	
	c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	n/a	
11b	<b>Climate change impacts:</b>		
	<b>Question</b>	<b>Answer</b>	<b>Explanation of impacts</b>
	a. Does the decision being made or recommended through this paper have a positive impact on reducing carbon emissions or enhancing the natural environment?	yes	The removal of a fossil fuel based heating system will significantly reduce the carbon footprint of the facility
	b. What steps are you taking to mitigate, reduce, avoid or minimise any negative or neutral impacts identified above?	n/a	
12	<b>Recommendation:</b>  Amend the 'Decarbonising the Council's Estate' scheme, currently on the <b>Capital Plan List A</b> , to include the Boiler Replacement at Poulton Wood Golf Centre.		