

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF OFFICER DECISION

Decision Taken By: Director of Finance & Transformation	Decision No: D250007OFF
Delegated Authority (under which decision taken): Authority delegated to the Director of Finance and Transformation under section 18 of Part 4 of the Constitution.	
Decision Type:	Non-Key
Date of Decision:	25 March 2025

Decision(s) and Reason(s)

DEBTS UNDER £5,000 WRITTEN OFF DURING PERIOD 1 APRIL 2024 to 31 MARCH 2025

In accordance with Financial Rule 18.2, the Director of Finance & Transformation has authority to write off of debts of less than £5,000 that are considered to be irrecoverable.

Since 1 April 2024* the following debts have been written off:

	No of debts	Total value
Council Tax	234	£215,732.81
NNDR	19	£25,611.91
Homelessness	110	£3,492.70
Misc debt	1	£180.00
Parking	402	£26,210.00
Housing Benefit Overpayment	32	£22,082.58
Total	798	£293,310.00

*Parking debts cover the period 1 January 2024 to 31 December 2024.

Reason: The Director of Finance and Transformation, in the role as S151 officer, has authority to write off debts of less than £5,000 that are considered to be irrecoverable.

Details of any Alternatives Considered:

N/A

Reason(s) why rejected:

N/A

Conflicts of Interest/Dispensations Granted:

There were no conflicts of interest declared or dispensations granted by or to any Member who was consulted in respect of this decision.

Background Papers (if any):

None.

Signed Director of Finance and Transformation:

S Shelton

Date of publication:

25 March 2025

This decision will come into force immediately as 'call in' does not apply to operational non-key officer decisions.