

TONBRIDGE AND MALLING BOROUGH COUNCIL

RECORD OF EXECUTIVE NON-KEY DECISION

Decision Taken By: Cabinet Member for Community Services	Decision Number: D250040MEM
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Date: 14 April 2025

Decision(s) and Reason(s)
Anti-Social Behaviour Enforcement Team
Following consideration of the tender submissions, the Cabinet Member for Community Services RESOLVED that: (1) the lead bidder “Kingdom” be awarded the contract to run the anti-social behaviour enforcement team for the Council to work across the borough from Wednesday 7 May 2025 until Sunday 2 November 2025, at a cost of £84,809.92; (2) it be noted that the cost of £84,809.92 will be for four Officers, working in two pairs across the borough from Wednesday 7 May 2025 until Sunday 2 November 2025; (3) it be noted that £82,000 funding is made up from £37,000 to support further community initiatives in 2025/26, as agreed by Cabinet on 10 December 2024, and £45,000 from the UK Shared Prosperity Fund 2025/26, as agreed by Cabinet on 4 March 2025; and (4) it be noted that as of 14 April 2025, the funding committed from the Parish and Town Councils is £12,235, with a further £5,000 to be agreed.
Reasons for decision: Background At the Cabinet Meeting on 4 March 2025, it was RESOLVED that: (1) the Anti-Social Behaviour Enforcement Team be recommissioned to operate across the Borough for six months from Wednesday 7 May until Sunday 2 November 2025. (2) the Anti-Social Behaviour Enforcement Team should be comprised of 4 Officers.

- (3) the appropriate funding arrangements for recommissioning the team be approved from:
 - I. £37,000 to support further community initiatives in 2025/26, as agreed by Cabinet on 10 December 2024.
 - II. £45,000 from the UK Shared Prosperity Fund 2025/26.
 - III. Any funding received from Parish or Town Councils to be deducted from the proposed allocation from the UK Shared Prosperity Fund 2025/26.
- (4) the Head of Service for Licensing, Customer Services and Community Safety undertake the required invitation to quote in accordance with the Contract Procedure Rules, with any final decision to appoint the successful contractor made by the Cabinet Member for Community Services.

Procurement

Tonbridge & Malling Borough Council (TMBC) used the Kent Business Portal eProcurement system to find an organisation to run an anti-social behaviour enforcement team to work across the borough from Wednesday 7 May 2025 until Sunday 2 November 2025. The four members of staff and will be tasked through TMBC working in two pairs at different locations and different shifts.

The Kent Business Portal eProcurement system was used to facilitate the Invitation to Quote enabling secure interchange of documents.

As part of the procurement, companies were asked if they have accreditation Under the Community Safety Accreditation Scheme (CSAS) by Kent Police to enable their officers to have the power to request name and address, Power to seize alcohol, Power to deal with begging, and Power to stop a moving vehicle.

The Tender release was 19 March 2025, with the deadline for submission of completed tenders on 4 April 2025.

Response

Evaluation took place on 8 April 2025. A further clarification from all tenders was undertaken to consider that all costs of training and travelling was captured and included in their submitted bid shown in the scoring matrix, the company "Kingdom" was the lead bidder with a cost of £84,809.92.

Costs

The cost will be **£84,809.92** for four Officers, working in two pairs across the borough from Wednesday 7 May 2025 until Sunday 2 November 2025.

£82,000 funding is made up from £37,000 to support further community initiatives in 2025/26, as agreed by Cabinet on 10 December 2024 and £45,000 from the UK Shared Prosperity Fund 2025/26.

As of 14 April 2025 the funding committed from the Parish and Town Council is £12,235, with a further £5,000 to be agreed.

Signed Cabinet Member for Community Services:	D Keers
Signed Leader:	M Boughton
Signed Deputy Chief Executive:	A Stanfield
Date of publication:	16 April 2025

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.