

Council

13 May 2025

Part 1 - Public

Matters for Decision



Cabinet Member	N/A
Responsible Officer	Adrian Stanfield, Director of Central Services and Deputy Chief Executive
Report Author	Allison Parris, Principal Democratic Services Officer

Appointments to Chair and Vice-Chair 2025/26

1 Summary and Purpose of Report

- 1.1 At each Annual meeting of the Council and beginning of the municipal year, Members are asked to approve the appointment of Chair and Vice-Chair for Committees, Panels and Other Member Groups for the forthcoming year.

2 Corporate Strategy Priority Area

- 2.1 Efficient services for all our residents, maintaining an effective council.
- 2.2 Formal appointments reflecting determined political balance arrangements supports effective governance and decision making.

3 Recommendations

- 3.1 That the appointments to serve as Chair and Vice-Chair for the municipal year 2025/26 be approved, as set out at Annex 4 to the report.

4 Introduction and Background

- 4.1 In order for the Council to conduct its business, formal appointments are required for each Scrutiny Select Committee, Panel and Other Member Groups to reflect the determined political balance arrangements (where they apply).
- 4.2 The role of the Chair is to manage the conduct of the meeting and ensure they are conducted in an orderly manner and in accordance with the Committee Procedure Rules set out in Part 4 of the Constitution.

5 Proposal

5.1 The nominations for Chair and Vice-Chair are set out in Annex 4.

6 Other Options

6.1 The proposal presented is the preferred option following consultation with Group Leaders.

7 Financial and Value for Money Considerations

7.1 There are no direct financial implications related to these proposals. The cost of servicing committees will be met through existing budgets.

8 Risk Assessment

8.1 Proper and appropriate political representation is key to good governance and decision making. Failure to acknowledge and deal with any political balance changes could lead to improper governance and ineffective decision making.

9 Legal Implications

9.1 The Borough Council is required to review the composition of its committees in accordance with the Local Government and Housing Act 1989 (duty to allocate seats to political groups) and the Local Government (Committees and Political Groups) regulations 1990.

10 Consultation and Communications

10.1 Full Council is required to note and agree any changes to political balance and its impact on committee appointments. Presenting a revised political balance report at Full Council is a statutory requirement.

10.2 Consultation has been undertaken in respect of this report with the leaders of each of the political groups represented on the Council. Their agreement has been obtained to the calculations relating to the allocation of seats on committees and their respective nominations will be considered else on the agenda for this meeting.

11 Implementation

11.1 If agreed at Annual Council the appointments to committees etc will come into immediate effect.

12 Cross Cutting Issues

12.1 Climate Change and Biodiversity

12.1.1 Limited or low impact on emissions and environment.

12.1.2 Climate change advice has not been sought in the preparation of the options and recommendations in this report.

12.2 Equalities and Diversity

12.2.1 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

12.3 Other If Relevant

- None

Background Papers	None
Annex 4	Appointments as Chair and Vice-Chair