

## **TONBRIDGE AND MALLING BOROUGH COUNCIL**

### **GENERAL PURPOSES COMMITTEE**

#### **MINUTES**

**Monday, 12th May, 2025**

**Present:** Cllr M R Rhodes (Chair), Cllr A McDermott (Vice-Chair), Cllr B Banks, Cllr K Barton\*, Cllr J Clokey, Cllr D A S Davis, Cllr K B Tanner, Cllr G C Bridge (substitute), Cllr D Keers (substitute) and Cllr Stacey Pilgrim (substitute)

(\*arrived at 7.33 pm when presentation on 'Establishment Report' had commenced (Minute GP 25/19 refers))

**In attendance:** Councillors R P Betts, M D Boughton and M A Coffin\*\* were also present pursuant to Council Procedure Rule No 15.21.

(\*\*arrived at 7.33 pm)

Apologies for absence were received from Councillors B A Parry and R V Roud.

#### **PART 1 - PUBLIC**

##### **GP 25/16 NOTIFICATION OF SUBSTITUTE MEMBERS**

Notification of substitute members were recorded as set out below:

- Cllr D Keers substituted for Cllr M Coffin
- Cllr S Pilgrim substituted for Cllr B Parry
- Cllr G Bridge substituted for Cllr R Roud

In accordance with Council Procedure Rules 17.5 to 17.9 these Councillors had the same rights as the ordinary member of the committee for whom they were substituting.

##### **GP 25/17 DECLARATIONS OF INTEREST**

There were no declarations of interest made in accordance with the Code of Conduct.

#### **MATTERS FOR CONSIDERATION IN PRIVATE**

##### **GP 25/18 EXCLUSION OF PRESS AND PUBLIC**

The Chairman moved, it was seconded and

**RESOLVED:** That as public discussion would disclose exempt information, the following matters be considered in private.

**PART 2 - PRIVATE**

**MATTERS FOR DECISION UNDER DELEGATED POWERS**

**GP 25/19 ESTABLISHMENT REPORT**

(Reason: LGA 1972 – Sch 12A Paragraph 1 – Information relating to an individual)

The report of the Chief Executive set out for Members' approval a number of changes to the Council's establishment following the announcement of the retirement of the Council's long-serving Director of Finance and Transformation.

Members noted that, in accordance with adopted conventions, all of the savings/costs referred to in the report reflected the salary at the top of the scale/grade plus associated on costs.

Finally, Members recorded their appreciation to the Director of Finance and Transformation for her over 42 years of outstanding service to the Borough Council and distinctive contribution to the Council's strong financial position.

**RESOLVED:** That

- (1) the post of Director of Finance and Transformation (Grade M2a) be deleted with effect from 1 September 2025;
- (2) a new post of Head of Finance and S151 Officer (Grade M3) be created with effect from 28 July 2025;
- (3) the Financial Services be transferred to the Chief Executive's directorate with effect from 28 July 2025; and
- (4) the Information Technology Services be transferred to the Central Services directorate with effect from 28 July 2025.

The meeting ended at 7.48 pm