

Driver badge

SLO
LO

Legal TMBC
Committee
Fin

Annex 2

← Officer rates per hour

telephone costs
Documents cost
Financial admin

	SLO	LO	legal	COM	Fin	SLO	LO	legal	COM	Fin	total TMBC 4 7 10
	Time					Cost					
Assistance to applicant	0.2	0.2				£11.36	£8.28	£0.00	£0.00		£19.64
Knowledge Test	0.4	0.3				£22.72	£12.42	£0.00	£0.00		£35.15
Check information NR3 Check	0.25	0.25				£14.20	£10.35	£0.00	£0.00		£24.56
Medical checks	0.2	0.2				£11.36	£8.28	£0.00	£0.00		£19.64
DVLA / Tax and right to work check	0.25	0.25				£14.20	£10.35				£24.56
DBS appointment	0.25	0.25				£14.20	£10.35				£24.56
process application fee	0.1	0.2			0.1	£5.68	£8.28	£0.00	£0.00		£13.96
load application onto computer	0.25	0.25				£14.20	£10.35	£0.00	£0.00		£24.56
Print card / paper licence	0.1	0.2				£5.68	£8.28	£0.00	£0.00		£13.96
contact applicant to clarify details						£0.00	£0.00	£0.00	£0.00		£0.00
Office - overheads (In salary costs)											£0.00
representations						£0.00	£0.00	£0.00	£0.00		£0.00
negotiation						£0.00	£0.00	£0.00	£0.00		£0.00
inspection visit						£0.00	£0.00	£0.00	£0.00		£0.00
Enforcement	0	0				£0.00	£0.00	£0.00	£0.00		£0.00
determine application	0.22	0.22				£12.50	£9.11	£0.00	£0.00		£21.61
sub total	2.22	2.32	0	0		£126.12	£96.07	£0.00	£0.00		£253.54
hearing to be arranged	2.2	0.5				£124.98	£20.71	£0.00	£0.00		£145.69
determine application - Hearing	3	1	3	3		£170.43	£41.41	£223.08	£168.72		£603.64
notify relevant persons	0.5	0.5	0.03	0.03		£28.41	£20.71	£2.23	£1.69		£53.03
application granted	0.75	0.25				£42.61	£10.35	£0.00	£0.00		£52.96
update register		0.25				£0.00	£10.35	£0.00	£0.00		£10.35
hearing & Members allowance											
sub total						£492.54	£199.60	£225.31	£170.41		£855.32
application rejected - prepare for an appeal	20	2	12	1		£1,136.20	£82.82	£892.32	£56.24		£2,167.58
appeal hearing (1st Meeting / PTR)		0	13	0		£0.00	£0.00	£966.68	£0.00		£966.68
post appeal hearing		2.5	2	0		£0.00	£103.53	£148.72	£0.00		£252.25
total	28.67	9.32	30.03	4.03		£1,628.74	£385.94	£2,233.03	£226.65		£3,386.51
							£427.66	£1,693.25			

2025/26 Fee
£250.00

Proposed fee 2026/27

£253.54
£8.55
£262.10

Round Number
£262

1%

Street Trading

SLO
LO

Legal TMB
Committee
Fin



Annex 2

telephone costs
Documents cost
Financial admin
production of information documentation
/ awareness

	SLO	LO	legal	SLO	LO	legal	COM	Fin	total TMB 4 7 10
	Time			Cost					
Assistance to applicant	0.5	0.75		£28.41	£31.06	£0.00	£0.00		£59.46
Validate application	0.25	1		£14.20	£41.41	£0.00	£0.00		£55.61
				£0.00	£0.00	£0.00	£0.00		£0.00
Process application	0.5	1		£28.41	£41.41	£0.00	£0.00		£69.82
Consider representations	0.5	0.5		£28.41	£20.71				£49.11
				£0.00	£0.00				£0.00
				£0.00	£0.00	£0.00	£0.00		£0.00
				£0.00	£0.00	£0.00	£0.00		£0.00
				£0.00	£0.00	£0.00	£0.00		£0.00
				£0.00	£0.00	£0.00	£0.00		£0.00
Office - overheads (In salary costs)									£0.00
				£0.00	£0.00	£0.00	£0.00		£0.00
inspection site visit	1.5	1.5		£85.22	£62.12	£0.00	£0.00		£147.33
Enforcement				£0.00	£0.00	£0.00	£0.00		£0.00
				£0.00	£0.00	£0.00	£0.00		£0.00
determine application	0.5	0.5		£28.41	£20.71	£0.00	£0.00		£49.11
sub total	3.75	5.25	0	£213.04	£217.40	£0.00	£0.00		£451.44

Proposed fee

TMBC

Period	Cost	Fee
Year	£451.44	£452.00
Month		£75.00
1 - 7 day		£22.00

Dual Driver badge

SLO
LO

Legal TME
Committee
Fin

← Officer rates per hour

telephone costs
Documents cost
Financial admin
production of information documentation /
awareness

SLO	LO	legal	COM	Fin	LM	LO	legal	COM	Fin	total	TMBC
										4	7
										10	

	Time					Cost					
Assistance to applicant	0.2	0.2				£11.36	£8.28	£0.00	£0.00		£19.64
Knowledge Test	0.4	0.3				£22.72	£12.42	£0.00	£0.00		£35.15
Check information NR3 Check	0.25	0.25				£14.20	£10.35	£0.00	£0.00		£24.56
Medical checks	0.2	0.2				£11.36	£8.28	£0.00	£0.00		£19.64
DVLA / Tax and right to work check	0.25	0.25			0.1	£14.20	£10.35	£0.00	£0.00		£24.56
DBS appointment	0.25	0.25				£14.20	£10.35	£0.00	£0.00		£24.56
process application fee	0.1	0.2				£5.68	£8.28	£0.00	£0.00		£13.96
load application onto computer	0.25	0.25				£14.20	£10.35	£0.00	£0.00		£24.56
Print card / paper licence	0.1	0.2									£22.00
contact applicant to clarify details											£0.00
Office - overheads (In salary costs)						£0.00	£0.00	£0.00	£0.00		£0.00
representations						£0.00	£0.00	£0.00	£0.00		£0.00
negotiation						£0.00	£0.00	£0.00	£0.00		£0.00
inspection visit						£0.00	£0.00	£0.00	£0.00		£0.00
Enforcement	0	0				£0.00	£0.00	£0.00	£0.00		£0.00
determine application	0.22	0.22				£12.50	£9.11	£0.00	£0.00		£21.61
Premium for driving PHV or HCV											£23.00
sub total	2.22	2.32	0	0		£107.94	£78.68	£0.00	£0.00		£284.58
hearing to be arranged	2.2	0.5				£124.98	£20.71	£0.00	£0.00		£145.69
determine application - Hearing	3	1	3	3		£170.43	£41.41	£223.08	£168.72		£603.64
notify relevant persons	0.5	0.5	0.03	0.03		£28.41	£20.71	£2.23	£1.69		£53.03
application granted	0.75	0.25				£42.61	£10.35	£0.00	£0.00		£52.96
update register		0.25				£0.00	£10.35	£0.00	£0.00		£10.35
hearing & Members allowance											
sub total						£474.36	£182.20	£225.31	£170.41		£855.32
application rejected - prepare for an appeal	20	2	12	1		£1,136.20	£82.82	£892.32	£56.24		£2,167.58
appeal hearing (1st Meeting / PTR)		0	13	0		£0.00	£0.00	£966.68	£0.00		£966.68
post appeal hearing		2.5	2	0		£0.00	£103.53	£148.72	£0.00		£252.25
total	28.67	9.32	30.03	4.03		£1,610.56	£368.55	£2,233.03	£226.65		£3,386.51
							£427.66		£1,693.25		

2025/26
Fee

£280.00

Proposed fee
2026/27

£284.58

£8.55

£293.13

Round
Number

£293

1%

Vehicles - renewals

SLO
LO

Legal TME
Committee
Fin

← Officer rates per hour

telephone costs
Documents cost
Financial admin

	SLO	LO	legal	COM	Fin	SLO	LO	legal	COM	Fin	total	TMBC
											4	
											7	
											10	
	Time					Cost						
Assistance to applicant	0.2	0.2				£11.36	£8.28	£0.00	£0.00		£19.64	
						£0.00	£0.00	£0.00	£0.00		£0.00	
Check information	0.25	0.5				£14.20	£20.71	£0.00	£0.00		£34.91	
Pairing up garage documentation	0.25	0.25				£14.20	£10.35	£0.00	£0.00		£24.56	
process application fee	0.1	0.2			0.1	£5.68	£8.28	£0.00	£0.00		£13.96	
load application onto computer	0.25	0.5				£14.20	£20.71	£0.00	£0.00		£34.91	
Printplates / paper licence	0.2	0.25				£11.36	£10.35	£0.00	£0.00		£21.71	
contact applicant to clarify details						£0.00	£0.00	£0.00	£0.00		£0.00	
Office - overheads												
Cost of plates						£0.00	£0.00	£0.00	£0.00		£8.50	
negotiation						£0.00	£0.00	£0.00	£0.00		£0.00	
inspection visit						£0.00	£0.00	£0.00	£0.00		£0.00	
Enforcement	0.7	0.85				£39.77	£35.20	£0.00	£0.00		£74.97	
determine application	0.2	0.2				£11.36	£8.28	£0.00	£0.00		£19.64	
sub total	2.15	2.95	0	0		£122.14	£122.16	£0.00	£0.00		£284.15	
hearing to be arranged	2.2	0.5				£124.98	£20.71	£0.00	£0.00		£145.69	
determine application - Hearing	3	1	3	3		£170.43	£41.41	£223.08	£168.72		£603.64	
notify relevant persons	0.5	0.5	0.03	0.03		£28.41	£20.71	£2.23	£1.69		£53.03	
application granted	0.75	0.25				£42.61	£10.35	£0.00	£0.00		£52.96	
update register		0.25				£0.00	£10.35	£0.00	£0.00		£10.35	
hearing & Members allowance												
sub total						£488.57	£225.68	£225.31	£170.41		£855.32	
application rejected - prepare for an appeal	20	2	12	1		£1,136.20	£82.82	£892.32	£56.24		£2,167.58	
appeal hearing (1st Meeting / PTR)		0	13	0		£0.00	£0.00	£966.68	£0.00		£966.68	
post appeal hearing		2.5	2	0		£0.00	£103.53	£148.72	£0.00		£252.25	
total	28.6	9.95	30.03	4.03		£1,624.77	£412.03	£2,233.03	£226.65		£3,386.51	
							£427.66	£1,693.25				

2025/26
Fee

£281.00

Proposed fee 2026/27

£284.15

£8.55

£292.71

Round number

£293

1%

Vehicles -new - Hackney

SLO
LO

Legal TME
Committee
Fin

← Officer rates per hour

telephone costs
Documents cost
Financial admin

SLO	LO	legal	COM	Fin	SLO	LO	legal	COM	Fin	total	TMBC
										4	
										7	
										10	

	Time				Cost					
Assistance to applicant	0.25	0.25			£14.20	£10.35	£0.00	£0.00		£24.56
					£0.00	£0.00	£0.00	£0.00		£0.00
Check information	0.4	0.5			£22.72	£20.71	£0.00	£0.00		£43.43
Pairing up garage documentation	0.25	0.25			£14.20	£10.35	£0.00	£0.00		£24.56
process application fee	0.1	0.2			£5.68	£8.28	£0.00	£0.00	0.1	£13.96
load application onto computer	0.25	0.5			£14.20	£20.71	£0.00	£0.00		£34.91
Printplates / paper licence	0.15	0.25			£8.52	£10.35	£0.00	£0.00		£18.87
contact applicant to clarify details					£0.00	£0.00	£0.00	£0.00		£0.00
Office - overheads										
Cost of plates					£0.00	£0.00	£0.00	£0.00		£9.00
Door Insignia					£0.00	£0.00	£0.00	£0.00		£9.00
inspection visit					£0.00	£0.00	£0.00	£0.00		£0.00
Enforcement	0.85	0.85			£48.29	£35.20	£0.00	£0.00		£83.49
determine application	0.25	0.25			£14.20	£10.35	£0.00	£0.00		£24.56
sub total	2.5	3.05	0	0	£142.03	£126.30	£0.00	£0.00		£307.33
hearing to be arranged	2.2	0.5			£124.98	£20.71	£0.00	£0.00		£145.69
determine application - Hearing	3	1	3	3	£170.43	£41.41	£223.08	£168.72		£603.64
notify relevant persons	0.5	0.5	0.03	0.03	£28.41	£20.71	£2.23	£1.69		£53.03
application granted	0.75	0.25			£42.61	£10.35	£0.00	£0.00		£52.96
update register		0.25			£0.00	£10.35	£0.00	£0.00		£10.35
hearing & Members allowance										
sub total					£508.45	£229.83	£225.31	£170.41		£855.32
application rejected - prepare for an appeal	20	2	12	1	£1,136.20	£82.82	£892.32	£56.24		£2,167.58
appeal hearing (1st Meeting / PTR)		0	13	0	£0.00	£0.00	£966.68	£0.00		£966.68
post appeal hearing		2.5	2	0	£0.00	£103.53	£148.72	£0.00		£252.25
total	28.95	10.05	30.03	4.03	£1,644.65	£416.17	£2,233.03	£226.65		£3,386.51
					£427.66	£1,693.25				

2025/26 fee
£303.00

Proposed fee 2026/27

£307.33
£8.55
£315.88

Round number
£316

1%

Vehicles -new - Private Hire

SLO
LO

Legal TME
Committee
Fin

← Officer rates per hour

telephone costs
Documents cost
Financial admin
production of information
documentation / awareness

	SLO	LO	legal	COM	Fin	SLO	LO	legal	COM	Fin	total	TMBC
											4 7 10	
	Time					Cost						
Assistance to applicant	0.25	0.25				£14.20	£10.35	£0.00	£0.00		£24.56	
Updating Operator licence						£0.00	£0.00	£0.00	£0.00		£0.00	
Check information	0.25	0.5				£14.20	£20.71	£0.00	£0.00		£34.91	
Pairing up garage documentation	0.25	0.25				£14.20	£10.35	£0.00	£0.00		£24.56	
process application fee	0.1	0.2			0.1	£5.68	£8.28	£0.00	£0.00		£13.96	
load application onto computer	0.25	0.5				£14.20	£20.71	£0.00	£0.00		£34.91	
Printplates / paper licence	0.15	0.25				£8.52	£10.35	£0.00	£0.00		£18.87	
contact applicant to clarify details						£0.00	£0.00	£0.00	£0.00		£0.00	
Office - overheads												
Cost of plates						£0.00	£0.00	£0.00	£0.00		£8.00	
negotiation						£0.00	£0.00	£0.00	£0.00		£0.00	
inspection visit						£0.00	£0.00	£0.00	£0.00		£0.00	
Enforcement	0.85	0.85				£48.29	£35.20	£0.00	£0.00		£83.49	
determine application	0.2	0.25				£11.36	£10.35	£0.00	£0.00		£21.71	
sub total	2.3	3.05	0	0		£130.66	£126.30	£0.00	£0.00		£296.32	
hearing to be arranged	2.2	0.5				£124.98	£20.71	£0.00	£0.00		£145.69	
determine application - Hearing	3	1	3	3		£170.43	£41.41	£223.08	£168.72		£603.64	
notify relevant persons	0.5	0.5	0.03	0.03		£28.41	£20.71	£2.23	£1.69		£53.03	
application granted	0.75	0.25				£42.61	£10.35	£0.00	£0.00		£52.96	
update register		0.25				£0.00	£10.35	£0.00	£0.00		£10.35	
hearing & Members allowance												
sub total						£497.09	£229.83	£225.31	£170.41		£855.32	
application rejected - prepare for an appeal	20	2	12	1		£1,136.20	£82.82	£892.32	£56.24		£2,167.58	
appeal hearing (1st Meeting / PTR)		0	13	0		£0.00	£0.00	£966.68	£0.00		£966.68	
post appeal hearing		2.5	2	0		£0.00	£103.53	£148.72	£0.00		£252.25	
total	28.75	10.05	30.03	4.03		£1,633.29	£416.17	£2,233.03	£226.65		£3,386.51	

2025/26 fee
£293.00

Proposed fee 2026/27

£296.32
£8.55
£304.87

Round number
£305

1%