

- Approval for the next phase reported to Joint Transportation Board with recommendation to move to informal consultation.
- Report to Joint Transportation Board on the outcome of informal consultation with recommendation to alter/adjust proposals if appropriate and to move to formal consultation.
- Report to Joint Transportation Board following formal consultation with recommendations to approve/abandon proposals.
- Install approved schemes.
- Review of impact of proposals after 12 months if required.

5 ParkMap

- 5.1 The way in which the Borough Council can make Traffic Regulation orders has changed. Kent County Council require that as of April 2025, all proposals for changes to parking be administered through a software package called ParkMap.
- 5.2 ParkMap uses a map-based system to record proposals along with the Traffic Regulation Orders that are in place. In time this should make things easier in terms of processing changes but at this point the Parking Service is still working through transferring proposals to ParkMap that have been developed partly using our previous processes. This is currently taking more time than anticipated as the team builds familiarity with the ParkMap systems and functionality.

6 Phase 15

- 6.1 The sites within Phase 15 (Annex 1) have been to informal consultation and were reported to the Board last June. The proposals are in the process of novation to the Kent County Council's ParkMap system, for preparation for formal consultation in the spring of next year, which will be reported back to a future meeting of the Board.

7 Future Phases

- 7.1 A further list of requests is shown in Annex 2 which is the Holding List for consideration in future phases of the Plan.

8 Parking Reviews

- 8.1 In addition to the Phased Parking Action Plans, the Borough Council has an agreed programme of Parking Reviews, where more complex issues or packages of measures can be addressed.
- 8.2 The formal consultation for the Hildenborough Parking Review was discussed at the June 2025 meeting of this Board and it was decided that the proposals be

significantly reduced and would be re-circulated to the local Members for their confirmation prior to implementation. Plans indicating the reduced restrictions are included in Annex 3 for information.

- 8.3 The Council has already informally consulted on proposals for the Hadlow Parking Review and intends to carry out the formal consultation early next year and there is a future review programmed for Snodland once capacity allows.

9 Financial and Value for Money Considerations

- 9.1 Funding for the development of the Parking Plans is provided within existing revenue budgets.

10 Risk Assessment

- 10.1 The comprehensive assessment and consultation process applied to Parking Action Plans provides the assurance that the Borough Council has the will and ability to adapt proposals brought forward, in the light of comment and circumstances, and to ensure that it achieves a best balance of local parking needs. A regular review of the schemes is crucial to ensure that the Council correctly and effectively manages on-street parking in these areas, as the proposals are either introduced for safety reasons or to provide a more appropriate balance of parking needs. Proposal

11 Legal Implications

- 11.1 The powers allowing the Borough Council to carry out parking management activity are contained in the Road Traffic Regulation Act 1984, supplemented by formal agreement with Kent County Council as the Local Highway Authority, in respect of its powers under the Traffic Management Act 2004. In particular section 122 of the Road Traffic Regulation 1984 Act imposes a general duty on local authorities exercising functions under the Act to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of safe and adequate parking facilities on and off the highway.
- 11.2 The Borough Council carries out parking enforcement under an Agency agreement with Kent County Council by way of a Traffic Regulation Order, under the terms of the Road Traffic Act 1988 (and its amendments), the Road Traffic Regulation Act 1984 and the Traffic Management Act 2004.
- 11.3 Changes to parking charges are made via an Amendment Orders to the Council's on and off-street parking Traffic Regulation Orders, using the procedures set out in the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 and will reflect any temporary amendments to procedures introduced to address Covid-19 restrictions. The proposals have followed and exceeded the requirements of the Local Authorities' Traffic Orders (Procedure) (England & Wales) Regulations 1996.

12 Cross Cutting Issues

12.1 Climate Change and Biodiversity

12.1.1 A moderate source of emissions is likely to be maintained at current levels or increased. Use of private motor vehicles remains a major source of carbon emissions.

12.1.2 Climate change advice has not been sought in the preparation of the options and recommendations in this report.

13 Equalities and Diversity

13.1.1 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Background Papers	None
Annexes	Annex 1 Parking Action Plan – Phase 15 list Annex 2 Parking Action Plan – Holding list Annex 3 Hildenborough Parking Review – Implementation plans